

DATE: Tuesday September 26th, 2023.

TIME: 7:00PM - 8:00 PM

PLACE: RHS Library

AGENDA

1. Welcome (Mr.Buttino)

1. Public Question Period (5-10 min)
2. Additions to the Agenda
3. Approval of the Agenda

2. New Business Requiring Approval:

1. GB Code of Conduct and Meeting types (Virtual, In-Person)
2. Voting in of New GB Chair for 23-24 Academic year
3. Voting is of Community Representative for Governing Board

4. Items Requiring Discussion:

1. Arts Etudes (Music Concentration) Update Mr. Buttino
2. Music students having sports activities or practice after school. Mr. Buttino
3. Dress Code Update / Hall Pass Update Ms. Pomilio

5. Reports:

1. Principal's Report
2. Teacher Report
3. Professional Report
4. Student Report
5. Music Report

6. Varia:

- 1.
- 2.
- 3.

Next Meeting: Tuesday October 16th, at RHS

Staff Council Meeting Agenda
Tuesday, September 15th, 2023
Conference Room 11:40am

1. Call to Order
2. Approval of Agenda
3. Election of Chairperson
4. Election of Secretary
5. Rules of Internal Procedure
 - 5.1 Respect – right to speak and time management
 - 5.2 Quorum
 - 5.3 Chairperson right to vote
6. Corn Shucking (Mme. Bertrand)
7. Indigenous awareness (M. Buttino)
8. Additions to Agenda
 - 8.1
 - 8.2
 - 8.3
9. Date and time of next meeting(s):
10. Adjournment



**Rosemount High School
Governing Board Minutes
Tuesday, June 14, 2022, 7:30 p.m.**

Voting members present:

Parent representatives: James Fuoco (Chair), Sandra Guerra, James Martin (Secretary), Carlo Peruch

Teacher representatives: Anne-Marie Flatley, Jessika Neri

Other school staff representatives: Gina Ciarciello

Ex-officio members: Luigi Santamaria (Principal), Nadine Pomilio

Absent:

Student representatives: Iman Abokr, Summer Mitchell

Parent representatives: Costa Carrara, Laura Marra

Teacher representatives: Émilie Bertrand, Pierre Labrecque

Other school staff representatives: Vince Lacroce

Meeting was held via ZOOM. The Chair called the meeting to order at 7:37 p.m.

The Chair began the meeting by introducing Mr. Lino Buttino, who joins RHS as Principal this fall. Mr. Buttino is currently Principal of James Lyng High School. He excused himself from the meeting before the first agenda item.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Additions to the Agenda:** None.
- 1.2 **Approval of the Agenda:** Motion to approve: first by Anne-Marie Flatley, seconded by Jessika Neri; **unanimous approval.**
- 1.3 **Approval of the Minutes for May 24, 2022, meeting.** Motion to approve with changes and additions: first by Sandra Guerra, seconded by Carlo Peruch.

2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts** (possible transformation to basketball courts):
Tabled for next meeting.



Rosemount High School
Governing Board Minutes
Tuesday, June 14, 2022, 7:30 p.m.

- 2.2 **Outdoor picnic tables for students to use at lunchtime:** Tabled for next meeting.

3. New Business Requiring Approval:

- 3.1 **Budget Approval 2022-23:** Principal Santamaria presented an operating budget for the 2022-2023 school year, which forecasts revenues of \$173,086 and expenditures of \$173,086. (In accordance with Section 96.24 of the Education Act, the school must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the EMSB and the school's own revenues, on the other.)
- In accordance with Section 95 of the Education Act, the Governing Board is responsible for adopting the school's annual budget. Jessica Neri moved that the Governing Board approve the budget as presented, and that the budget be submitted to the EMSB for final approval.
- Seconded by Carlo Peruch; **unanimous approval.**
- 3.2 **Governing Board Annual Report:** Tabled until October 2022.

4. Items Requiring Discussion:

- 4.1 **GB Parents Members 2022-23:** Some positions are a one-year term, others are two-year term. Principal Santamaria will clarify which positions will be open before the Annual General meeting in the fall.
- 4.2 **Social Media (RHS Sub-Committee):** Tabled until Fall 2022.
- 4.3 **What happened to the Drama Program?:** Principal Santamaria explained that enrolment levels were not enough to make a class, but stressed that there will be opportunities for drama club(s) for students.
- 4.4 **Graffiti Removal Front Façade (near roof) & Landscaping:** Summer cleaning is about to begin; Principal Santamaria hopes graffiti will not be recurrent issue.



**Rosemount High School
Governing Board Minutes
Tuesday, June 14, 2022, 7:30 p.m.**

Shrubs are in need of maintenance. Landscaping is handled by a firm contracted by the EMSB. Principal Santamaria will check with EMSB re: when maintenance is scheduled.

5. Reports:

- 5.1 **Principal's Report:** No report.
- 5.2 **EMSB Regional Parents' Committee Report:** No report.
- 5.3 **Teacher Report** (Anne-Marie Flatley and Jessika Neri):
 - Exams have been extra challenging because students have not written them in three years.
 - There are fewer exams than usual, and exams are worth less. For example, Sec. 4 Ministry exams are worth 20 % instead of 50 %. Cannot forecast what next year's exam weighting will look like.
 - On May 28, Former professional wrestler Jacques Rougeau did an anti-bullying presentation for Sec. 2, 3, 4 and most Sec. 5 students. Event received positive media coverage.
- 5.4 **Professional Report:** No report.
- 5.5 **Student Report:** No report.
- 5.6 **Music Committee:** No report.

6. Varia: None.

Meeting notes:

This meeting was rescheduled from its original date of Tuesday, June 9, 2022.

The Chair thanked this year's student representatives, Iman Abokr and Summer Mitchell, for their participation.

The Chair will distribute the minutes for the February 22, 2022, meeting by email. The members will approve the minutes, or propose changes, via email.



**Rosemount High School
Governing Board Minutes
Tuesday, June 14, 2022, 7:30 p.m.**

The Governing Board's first meeting of the 2022-2023 will be held in September, date to be confirmed.

Adjournment: 8:19 p.m.

Motion: First by Anne-Marie Flatley, seconded by James Martin, unanimous.

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at its first meeting of the 2022-2023 school year.



GOVERNING BOARD AGENDA

DATE: Tuesday October 24th, 2023.

TIME: 7:00PM

PLACE: Virtual

1. Welcome

- 1.1 Public Question Period (5-10 min)
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the minutes of September 26th, 2023
- 1.5 Governing Board Code of Conduct

2. New Business Requiring Approval

- 2.1
- 2.2
- 2.3

3. Items Requiring Discussion

- 3.1 Music Parent Association Fundraisers and Communications
- 3.2 Art Etudes (Music Concentration) Update
- 3.3 Disney for Music Students
- 3.4 Exterior Tennis Courts
- 3.5 Soccer Field

4. Reports

- 4.1 Principal's Report
- 4.2 Teacher's Report
- 4.3 Professional's Report
- 4.4 Student's Report
- 4.5 Music Report

5. Varia

- 5.1
- 5.2

Next Meeting: Tuesday November 28, 2023 Virtual



**Rosemount High School
Governing Board Minutes
Tuesday, September 26, 2023**

Voting members present:

Parent representatives: Jess Conn-Potegal, Sandra Guerra, Laura Marra, James Martin, Daniella Pala, Apostolia Petropoulos, Jason Trudeau

Teacher representatives: Emilie Bertrand, Anthony Cooperwood, Anne-Marie Flatley, Jessika Neri

Other school staff representatives: Gina Ciarciello, Aurora Triassi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Guest (non-voting): James Fuoco

Note: Student representatives have not yet been appointed for the 2023-2024 academic year.

The meeting was held in-person in the Rosemount High School library. Principal Buttino acted as Chair until the appointment of a new Chair (item 2.2). He called the meeting to order at 7:12 p.m.

1. Welcome & Reading of Agenda-Minutes

1.1 **Public Question Period:** No questions submitted.

1.2 **Additions to the Agenda:**

- James Martin requested a discussion of a *friperie* for used school uniforms under Varia.
- Principal Buttino amended Item 2.2 to include election of a Recording Secretary
- Anthony Cooperwood requested the addition of 2.4 (MSO field trip)
- Principal Buttino requested the addition of items 2.5 (blanket approval) and 2.6 (representation fee for 2023-24)



**Rosemount High School
Governing Board Minutes
Tuesday, September 26, 2023**

- 1.3 **Approval of the Agenda:** Motion to approve with additions: first by Anne-Marie Flatley, seconded by Sandra Guerra; unanimous approval.

2. New Business Requiring Approval:

2.1 **GB Code of Conduct and Meeting types (Virtual, In-Person).**

Principal Buttino informed the members of the Governing Board code of conduct. Members are expected to:

- act with integrity
- be culturally responsive and fair
- actively promote a safe school environment
- be respectful of our fellow board members
- act consistently with the designated or special characters of the school and the school board
- be respectful of the process within the collective decision making that we have
- raise their hand, wait to be acknowledged by the chair to speak
- treat your school's staff and members of the staff with respect
- come to the board meetings prepared on time to fully participate
- use the position of school GB board member responsibly
- identify and manage conflict of interests that might come up within the year

The Governing Board is required to meet at least five (5) times during the academic year. Members expressed their feelings that, although in-person meetings have their social benefits, virtual meetings are appreciated because they reduce travel time. The Governing Board therefore agreed to mostly virtual meetings, with the occasional in-person meeting, for the balance of the year. Virtual meetings will start at 7:00 p.m.; other meeting start times will be decided on a case-by-case basis.



**Rosemount High School
Governing Board Minutes
Tuesday, September 26, 2023**

Motion to approve by Anne-Marie Flatley, seconded by Gina Ciarciello; unanimous approval.

See Appendix 1 for the proposed schedule of Governing Board meetings.

2.2 Voting of Governing Board Chair, Recording Secretary, and Treasurer for the 2023-2024 academic year:

- Sandra Guerra was elected by acclamation as Chair
- James Martin was elected by acclamation as Recording Secretary
- Laura Marra was elected by acclamation as Treasurer

Ms. Guerra, Mr. Martin, and Ms. Marra have each served as parent representatives on the RHS Governing Board for several years.

Principal Buttino handed over the evening's Chair duties to Ms. Guerra upon her appointment.

2.3 Nomination of Community Representative: Anne-Marie Flatley put forth a motion to appoint James Fuoco as Community Representative for the 2023-2024 academic year. Motion seconded by Gina Ciarciello; unanimous approval.

Mr. Fuoco is a proud RHS graduate, the parent of two RHS graduates, and a longstanding member of the Rosemount community. He served on the RHS Governing Board for many years, most recently several years as Chair, before his retirement in June 2023

The Community Representative is a non-voting position and must be held by someone outside of RHS (i.e., not a parent, teacher, staff member, or student).

2.4 MSO field trip: Mr. Cooperwood explained that Sec. 3, 4, and 5 music students have been invited to attend the Montreal Symphony



**Rosemount High School
Governing Board Minutes
Tuesday, September 26, 2023**

Orchestra's live performance of the score to the silent film *The Great Dictator* on Oct. 19. The students would be absent for the first, second, and third periods, and part of the lunch break.

Motion to approve: first by Jason Trudeau, seconded by Laura Marra; unanimous.

2.5 Blanket Resolution 2023-2024. Governing Board voted to approve a blanket motion that, for the duration of the 2023-2024 academic year, RHS can, at its discretion, conduct the following without further approval from Governing Board:

- fundraising initiatives up to \$1,000,
- local field trips, and
- early dismissals for exceptional circumstances (e.g., grad)

Motion to approve: first by Gina Ciarciello, seconded by Jessika Neri; unanimous.

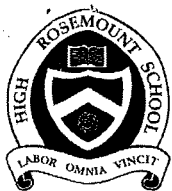
2.6 Representation fee for 2023-24 from Fund 3

The Governing Board was asked to approve \$900 for student-focused events throughout the year (e.g., the fund could be used to pay for a pizza party for the classroom that wins the pumpkin-carving contest). Fund 3 can only be used for student-related purposes, not for staff or other purposes.

Motion to approve: first by Laura Marra, seconded by Gina Ciarciello; unanimous.

3. Items Requiring Discussion:

3.1 Arts Etudes update: In May 2023, RHS became the only English school in Quebec with an Arts Etudes designation. Principal Buttino shared that



**Rosemount High School
Governing Board Minutes
Tuesday, September 26, 2023**

RHS began implementing the program this academic year; the program is going well although it remains a work in progress. RHS is meeting with French-language schools with similar designations. The EMSB is hiring a consultant who will be focused on supporting the Arts Etude at the EMSB level; the consultant is expected to be in place before the end of the calendar year.

3.2 Music students having sports activities or practice after school: In order for Arts Etudes students to get the necessary credits, music is now a fifth period, from 2:45 to 4:15. Principal Buttino asked the Governing Board to consider how, in the interest of encouraging well-rounded students, Arts Etudes students could also participate in after-school sports practices or games without compromising the necessary music credits. Students are currently being extended some flexibility during the inaugural year of Arts Etudes, but other solution(s) will be needed as the program moves forward.

3.3 Dress Code Update / Hall Pass Update: Vice-Principal Pomilio reported very few first dress code offences, and no repeat offences. Principal Buttino shared that the school will soon be selling RHS crests that can be ironed onto appropriate polo shirts, for families that may not be able to afford the official uniform shirt.

This year, RHS incorporated the hall passes into the agendas, to encourage students to actively use their agendas to plan their studies. Vice-Principal Pomilio reported that the new system is working well.

4. Reports:

4.1 Principal's Report (Lino Buttino): None

4.2 Teacher Report (Anne-Marie Flatley):

- An ice cream truck came to RHS during the heatwave, which was well received by all.



**Rosemount High School
Governing Board Minutes
Tuesday, September 26, 2023**

- The recent corn-shucking activity was successful.
- 4.3 **Professional Report** (Aurora Triassi):
- Ms. Triassi gave an overview of the library's curriculum-focused services (including offering research help to students) and activities, such as a reading challenge and the "Battle of the Books" team competition.
 - RHS is working on ways to collect library late fees. There is currently approximately \$500 in outstanding fees.
 - The new Rose Brew café in the library, a collaboration between RHS and RTC, continues to progress. The cafe will be run by students in the Entrepreneurship program.
- 4.4 **Student Report:** No report.
- 4.5 **Music Committee** (Anthony Cooperwood): Arts Etudes is up and running and steadily moving forward. Students may have up to three periods of music in a given day, which greatly augments their musical education.

5. Varia:

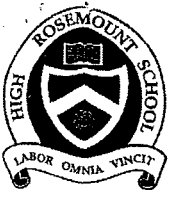
- 5.1 Mr. Martin asked whether the school could run a *fripierie* for students to buy used RHS uniforms. Principal Buttino explained that the school already collects used uniforms, which are available for free in the office. This initiative will be promoted more widely this fall, to encourage participation.

Meeting notes: None

Adjournment: 8:49 p.m.

Motion: First by Anne-Marie Flatley, seconded by Jessika Neri, unanimous

Minutes respectfully submitted by James Martin.



**Rosemount High School
Governing Board Minutes
Tuesday, September 26, 2023**

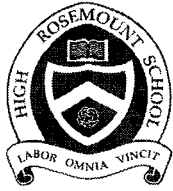
Minutes to be submitted for approval by the Governing Board at the October 24, 2023, meeting.

APPENDIX 1

Governing Board: Tentative schedule of 2023-2024 meeting dates

Tuesday, October 24, 2023	Tuesday, March 26, 2024
Tuesday, November 28, 2023	Tuesday, April 23, 2024
Tuesday, December 19, 2023	Tuesday, May 28, 2024
Tuesday, January 30, 2024	Tuesday, June 11, 2024
Tuesday, February 27, 2024	

The Chair can cancel a meeting, at their discretion, should there be insufficient agenda items.



Rosemount High School Governing Board Meeting

DATE: Tuesday September 27th, 2022.

TIME: 7:00-8:30 PM

PLACE: RHS Library

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1 Public Question Period
- 1.2 Principal's Welcome and Introductions by Each Member
- 1.3 Nomination of Chair
- 1.4 Nomination of Recording Secretary
- 1.5 Community Representatives Involvement
- 1.6 Additions to the Agenda
- 1.7 Approval of the Agenda
- 1.8 Approval of the Minutes June 14th 2022

2. Business Arising from Minutes:

- 2.1 Exterior Tennis Courts (Renos)
- 2.2 Outdoor Picnic Tables

3. New Business Requiring Approval:

- 3.1 GB Remaining Meeting Dates
- 3.2 GB Year-End Statement
- 3.3 GB Internal Rules of Management (see hand-out)
- 3.4 GB Annual Report (table to Oct '22)

4. Items Requiring Discussion:

- 4.1 GB Parent Members & Terms
- 4.2 Uniforms

5. Reports:

- 5.1 Principal's Report
- 5.2 Regional Parents' Committee
- 5.3 Teacher Report-
- 5.4 Professional Report-
- 5.5 Student Report-
- 5.6 Music Committee-

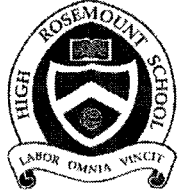
6. Varia:

- 6.1



Rosemount High School Governing Board Meeting

7. Next Meeting: Tuesday October 25th, 2022



**INTERNAL RULES OF MANAGEMENT
ROSEMOUNT HIGH SCHOOL
GOVERNING BOARD
ADOPTED ON: September 27th, 2022**

INTERNAL RULES OF MANAGEMENT

A governing board is a legally established body, mandated by Section 42 of the Quebec Education Act (hereinafter "EA"). Furthermore, it is also mandated by Section 67 that rules for the internal management of the governing board shall be adopted and Sections 70 and 71 establish a standard to be followed by members of a governing board.

1. **Composition:** The governing board is composed of: (Section 42, EA)
 - 1.1. **6** parents who are not members of the school staff;
 - 1.2. **4** members of school staff;
 - 1.3. **2** Other Staff (1 non-teaching professional & 1 support staff);
 - 1.4. **2** students of the secondary 2nd cycle ;
 - 1.5. **2** members of the community (appointed by the members elected under subsections 1.1 to 1.4).
2. **Term of Office** – The term of office of the parent representatives is two years and the term of office of the representatives of the other groups is one year.
3. **Chairperson**
 - Election of Chair – The chair is elected by the governing board from amongst the parents' representatives who are not members of the personnel of the school board. (Section 56, EA)
 - Term of Office – The term of office of the chair is one year. (Section 58, EA)
 - Meetings – The chair presides at the meetings of the governing board. (S59, EA)
 - Substitute Chair – Should the chair be absent or unable to act, the governing board will designate a person from among the eligible members for office to chair that meeting. (Section 60, EA)
 - Role of the Chair
 - The chair prepares the agenda in collaboration with the school principal and ensures that meetings unfold in accordance with the rules of procedure that are in place.
 - The chair maintains order and decorum at the meetings.
 - The chair is the official spokesperson for the governing board.
4. **Members' Conduct and Responsibilities**
 - ☐ Prepare for and attend the governing board meetings.
 - ☐ Follow the rules of decorum established in the Internal Rules of Management.
 - ☐ Contribute to the meetings and participate in governing board activities.
 - ☐ Inform the chair of any foreseen absence from governing board meetings and activities.
5. **Quorum** – A quorum is the majority of the members in office, including at least half of the parents' representatives.
6. **Vote** – An item to be voted on must be formulated as a motion or presented as a resolution, and should be seconded. Time for discussion of the motion must occur before the vote is taken. All decisions and approvals of the governing board are made by simple majority vote of the members present and entitled to vote (abstentions do not count towards the determination of the vote). In the case of a tie, the chair

will cast a second and deciding vote. The chair is free to vote for or against the motion regardless of the way he/she voted previously. Every decision must be made in the best interest of the students. (Sections 63 & 64, EA)

7. **Meetings**

Location – Meetings are held on the school premises but may exceptionally be held outside of the school premises upon a resolution passed by the governing board.

Schedule – Regular meetings are held at least once a month from September to June from **7:00 p.m. to 9:00 p.m.** and may be extended by up to **45 minutes** by resolution.

Annual calendar – The annual calendar of meetings is adopted before the end of October each year and is made available on the school website.

Adjournment – A meeting may be adjourned to a later date and time if it appears that important business will not be concluded within the time limit of a regular meeting.

Cancellation – A monthly regular meeting may be cancelled by the chair in the event there are insufficient topics to be addressed. Notwithstanding the foregoing, there must be at least 5 regular meetings per school year. **In case of inclement weather, a decision to hold the meeting (virtually-via ZOOM) will be made by the Chair and Principal, and each Governing Board member will be notified by email or a phone call within a 24 hour period.**

Special Meetings – A special meeting may be called by the chair or by request of a majority of the members to consider a matter that cannot wait until the next regular meeting. A notice shall go out to the governing board members at least 3 days prior to the special meeting. If the governing board is unable to hold a special meeting within the time required to consider the urgent topic, all members will be contacted by email or telephone to state their opinions on the urgent matter.

Email votes – In the event opinions are solicited by email, a vote may be held by email. **All votes are to be received by the Chair within a 48-hour period.** Such a vote must be ratified by the members at the next regular meeting.

8. **Closed Session Meetings** – The meetings of the governing board are public but may move into closed session if the matter to be discussed may cause injury to a person. This is done by resolution. (Section 68, EA).

9. **Public Question Period** – Should any non-member parents attend a governing board meeting, a public question period will be added to the agenda and the question period will take place at the end of the meeting. The period will not exceed 15 minutes and is for questions to be addressed to the chair of the governing board only.

10. **Rules of Decorum** – Members of the governing board and of the public must:

- Be recognized by the chair for the right to speak;
- Address the chair when speaking;
- Show respect for the points of view of others;
- Respect the right to speak of others;
- Refrain from speaking out of turn;
- Refrain from using profanity; and
- Maintain a respectful tone at all times.

11. **Reports** – Oral reports from the principal, regional delegate, teachers, guidance, students, and spiritual animator and Music/PPO delegates will be permitted and the governing board sets aside 3 to 5 minutes for each report.

12. **Agenda**

- The agenda is sent to the members one week prior to the meeting by email and is posted on the school website.
- Items can be added to the agenda at the meeting subject to approval by the members.

13. **Minutes of the governing board**

- The minutes of the proceedings of the governing board must be sent to the members with the documents for the following meeting.
- The minutes of a meeting are approved at the beginning of the following meeting and will be modified if they are inaccurate.
- After being approved by the governing board, the minutes should be signed by the chair that adopted them and countersigned by the principal or a person designated by the principal, who keeps them in the register of the minutes.
- The minutes will be kept by the principal in an official register at the school.
- The minutes for all the meetings will be made available on the school website.

14. **Revision Procedure** – The governing board must review these rules at the beginning of its mandate and put them into effect by adopting them prior to the end of the month of November. Subsequent revisions may be proposed by any member and will be adopted if a simple majority of the members agree.

15. **Coming into effect and repeal provision** – The rules stated herein take effect as of the date of their adoption and repeal all previous Internal Rules of Management which were in effect until such time.



GOVERNING BOARD AGENDA

DATE: Tuesday November 28, 2023.

TIME: 7:00PM

PLACE: Virtual

1. Welcome

- 1.1 Public Question Period
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the minutes of October 24th, 2023

2. New Business Requiring Approval

- 2.1 Anti-Bullying and Anti-Violence Action Plan
- 2.2 Cookie-Dough fundraiser-Music Committee
- 2.3 New York Trip Proposal March 25th to 28th, 2024
- 2.4 Cancellation of Holiday Concert and Holiday School Visits from Music Students (strike Issue)
- 2.5 Cabane à Sucre proposal for March

3. Items Requiring Discussion

- 3.1 Disney Update for Music Students
- 3.2 Conflicts with after school activities
- 3.3 Update on school grounds

4. Reports

- 4.1 Principal's Report
- 4.2 Teacher's Report
- 4.3 Professional's Report
- 4.4 Student's Report
- 4.5 Music Report

5. Varia

- 5.1
- 5.2

Next Meeting: Tuesday December 19th



**Rosemount High School
Governing Board Minutes
Tuesday, October 24, 2023**

Voting members present:

Parent representatives: Jess Conn-Potegal, Sandra Guerra (Chair), Laura Marra (Treasurer), James Martin (Recording Secretary), Daniella Pala, Apostolia Petropoulos

Teacher representatives: Emilie Bertrand, Anne-Marie Flatley, Jessika Neri

Other school staff representatives: Gina Ciarciello, Aurora Triassi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Non-voting members present:

Community representative: James Fuoco

Absent:

Parent representative: Jason Trudeau

Teacher representative: Anthony Cooperwood

Note: Student representatives have not yet been appointed for the 2023-2024 academic year.

The meeting was held via Microsoft Teams. The Chair called the meeting to order at 7:03 p.m.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Public Question Period:** No questions submitted.
- 1.2 **Additions to the Agenda:** Mr. Fuoco requested the addition of item 3.6: damaged trees on RHS property.
- 1.3 **Approval of the Agenda:** Motion to approve with addition: first by Jess Conn-Potegal, seconded by Anne-Marie Flatley; unanimous approval.



**Rosemount High School
Governing Board Minutes
Tuesday, October 24, 2023**

1.4 **Approval of the Minutes of the September 26, 2023 meeting:** Motion to approve with addition: first by Gina Ciarciello, seconded by Apostolia Petropoulos; unanimous approval.

1.5 **Governing Board Code of Conduct:** The Chair reminded the Governing Board of the following rules:

- Put up your hand when you wish to speak.
- Always address the Chairperson.
- Avoid speaking when someone else is speaking.
- Respect the rights of others and their opinions.
- Remember that we are here to represent the school's best interests, not our personal interests.

2. **New Business Requiring Approval:** None

3. **Items Requiring Discussion:**

3.1 **Music Parent Association Fundraisers (MPAF) and communication:**

Principal Buttino clarified that the Chair of the MPAF has an open line of communication with the Director of the Music program, who then communicates with the Principal to escalate as needed. For example, the Principal would need to bring fundraising requests to the Governing Board for approval.

3.2 **Arts Etudes update:** This Fall, RHS began implementing its new Arts Etudes designation. See the Principal's Report, below.

3.3 **Disney trip for Music students:** Next week, parents will receive preliminary information about the scheduled spring trip to Disney World, including the cost and a deposit schedule. The school has set a threshold of at least 20 participating students to keep the cost per student manageable.



**Rosemount High School
Governing Board Minutes
Tuesday, October 24, 2023**

- 3.4 Exterior tennis courts:** Last year, the Governing Board approved resurfacing the courts for \$12,000-\$15,000. Principal Buttino reported that the broken gate, which allowed dogs to enter the area, has already been replaced. The contractor needs approximately a week to finish the work. The Governing Board voted in favour of the work being completed before winter so the courts will be ready for students to use immediately in the spring. Principal Buttino will provide an update at the next meeting.
- 3.5 Soccer field:** The city rented the RHS field to a cricket league, damaging the turf that rendered the field unusable by the RHS soccer team. The field is being repaired and will be ready for spring.
- 3.6 Damaged trees:** The April 2023 ice storm damaged some of the trees on the RHS property. Principal Buttino has twice requested that the EMSB clean up the damage. (The repairs are outside the scope of the RHS caretakers.) Although the EMSB did some repairs, more are required. He asked that the Chair write a letter to the EMSB to help move things forward. Mr. Fuoco also suggested writing to Agostino Cannavino, Vice Chair of the EMSB Council of Commissioners.

4. Reports:

4.1 Principal's Report:

- After the start of the semester, RHS was able to hire additional teachers to reduce class sizes and create a more conducive learning and teaching environment. Students' new timetables went into effect on Oct. 16. Principal Buttino recognizes that a handful of students were unhappy about the changes but feels the change was welcome overall.
- The Open House (Oct. 5) was a huge success, welcoming close to 300 parents, and Principal Buttino hopes the Fall 2024 enrolment will reflect this engagement.
- Principal Buttino anticipates that the EMSB will soon announce the new Arts Etudes Music coordinator, whom he hopes will help release the per-student stipend earmarked for the concentration.



**Rosemount High School
Governing Board Minutes
Tuesday, October 24, 2023**

- RHS will complete consultations for the “school success plan” by the end of November. the RHS administration has already consulted teachers, and parents will soon receive a short survey.

4.2 Teacher Report (Anne-Marie Flatley):

- Students are enjoying the lunchtime activities, such as a makeup tutorial and bracelet making.
- Students donated to the RHS food bank to participate in the Oct. 20 “Dressdown Day.”
- On Oct. 26, Sec. 5 students will participate in an off-site Career Day.
- Halloween activities will include a costume contest, “boo-grams,” and a Prom Committee bake sale fundraiser.
- On Nov. 2, last year’s Sec. 5 students will return for their Graduation ceremony.
- On Nov. 7, the entire school will participate in a Remembrance Day ceremony featuring guest speakers.
- The first school dance of the year will be on the evening of Nov. 17.

4.3 Professional Report: None.

4.4 Student Report: None.

4.5 Music Committee (Laura Marra): The committee is developing various fundraising ideas. Details to follow.

5. Varia: None.

Adjournment: 7:58 p.m.

Motion: First by Anne-Marie Flatley, seconded by Apostolia Petropoulos,
unanimous

Minutes respectfully submitted by James Martin.



**Rosemount High School
Governing Board Minutes
Tuesday, October 24, 2023**

Minutes to be submitted for approval by the Governing Board at the November 28, 2023, meeting.



Rosemount High School Governing Board Meeting

DATE: Tuesday November 29th, 2022.

TIME: 7:00-8:30 PM

PLACE: RHS Library

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1 Public Question Period
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the Minutes September 27th

2. Business Arising from Minutes:

- 2.1 Exterior Tennis Courts (Renos)
- 2.2 Outdoor Picnic Tables

3. New Business Requiring Approval:

- 3.1 Blanket Resolution 2022-2023 (covering early dismissals, field trips)
- 3.2 GB Annual budget \$250
- 3.3 Budget Building Process
- 3.4 School Budget 2022-2023
- 3.5 MIND School Resolution

4. Items Requiring Discussion:

- 4.1 Beautification Project (tennis courts) deadline Dec 23rd
- 4.2 RHS School Fees
- 4.3 STM Bus Option for RDP Students

5. Reports:

- 5.1 Principal's Report
- 5.2 Regional Parents' Committee
- 5.3 Teacher Report-
- 5.4 Professional Report-
- 5.5 Student Report-
- 5.6 Music Committee-

6. Varia:

- 6.1

7. Next Meeting: Tuesday January 31st, 2023, on ZOOM.



**Rosemount High School
Governing Board Minutes
Tuesday, September 27, 2022, 7:00 p.m.**

Voting members present:

Student representatives: Allesandra Cristiano, Julian Fuoco

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch, Jason Trudeau

Teacher representatives: Mike Broomfield, Anthony Cooperwood, Anne-Marie Flatley, Marc Tétreault

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent: none

Meeting was held in-person in the RHS library. The Chair called the meeting to order at 7:10 p.m.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Public Question Period:** Two parents expressed their support of the school dress code, but are finding that some pants, which their children wore without issue last year, are being flagged as inappropriate this year. The parents are having difficulty in finding appropriate uniform pants. Uniforms to be discussed under agenda item 4.2
- 1.2 **Principal's Welcome and introductions by each member.**
- 1.3 **Nomination of Chair:** Jason Trudeau put forth a motion to reappoint James Fuoco as Governing Board Chair for the 2022-2023 school year. Motion seconded by Laura Marra; **unanimous approval.**
- 1.4 **Nomination of Recording Secretary:** Carlo Peruch put forth a motion to reappoint James Martin as Recording Secretary for the 2022-2023 school year. Motion seconded by James Fuoco; **unanimous approval.**
- 1.5 **Community Representatives Involvement:** Two (2) positions are open, to be filled by people from outside RHS.



**Rosemount High School
Governing Board Minutes
Tuesday, September 27, 2022, 7:00 p.m.**

- 1.6 **Additions to the Agenda:** James Fuoco added item 2.3 (RHS social media accounts) and changed GB Internal Rules of Management 2022-2023 from item 3.3 to 3.1
- 1.7 **Approval of the Agenda:** Motion to approve with addition: first by Anne-Marie Flatley, seconded by Sandra Guerra; **unanimous approval.**
- 1.8 **Approval** of the Minutes for June 14, 2022, meeting. Motion to approve: first by Sandra Guerra, seconded by Gina Ciarciello; **unanimous approval.**

2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts:** There are ongoing discussions about what to do with the underused exterior tennis courts. The Student Representatives will talk to RHS Student Council about soliciting input from the student body. **Tabled for next meeting**
- 2.2 **Outdoor picnic tables for students to use at lunchtime:** Last year, the RHS administration explored options for adding picnic tables on the school grounds. The major concern is the high cost of tables that would withstand vandalism. The Governing Board discussed seeking a community partner, such as Rosemount Technology Centre, to explore solutions.
- 2.3 **RHS social media accounts:** RHS Instagram lost access to its Instagram account, due to hacker activity, and had to create a new account. The Governing Board discussed options for how to sustainably create content for this account. Principal Buttino suggested the creation of a sub-committee for this project. He also mentioned that the EMSB is redesigning all the school websites, and this initiative will also require a sub-committee at the RHS level.

3. New Business Requiring Approval:

- 3.1 GB Internal Rules of Management 2022-2023. Point number 11 was revised to specify that meeting agendas be distributed to Governing



**Rosemount High School
Governing Board Minutes
Tuesday, September 27, 2022, 7:00 p.m.**

Board members 3 to 5 days before a meeting. **Motion to approve with revision: first by Marc Tétreault, seconded by Laura Marra; unanimous.**

- 3.2 **Governing Board Remaining Meeting Dates.** The Governing Board is required to meet at least five (5) times during the academic year. During 2022-2023, some meetings will be held in-person at the school, others will be held over Zoom. The remaining 2022-2023 dates are:

- | | |
|---------------------------|------------------------|
| • October 25 (in person) | • March 28 (Zoom) |
| • November 29 (in person) | • April 25 (in person) |
| • January 31 (Zoom) | • May 30 (in person) |
| • February 28 (Zoom) | • June 13 (in person) |

The Chair may cancel a meeting if there are not sufficient agenda items, so long as the Governing Board fulfills its five-meeting requirement.

Motion to approve by Laura Marra, seconded by Marc Tétreault; unanimous approval.

- 3.3 **GB Year-End Statement: Tabled for next meeting.**

- 3.4 **GB Annual Report: Tabled for next meeting.**

- 3.5 **Clarification to RHS Dress Code:** When the Governing Board drafted the 2022-2023 dress code, the members had an implicit understanding that “black, plain, clean, straight-legged pants” included jeans, although this has proven unclear to students, teachers, and parents. A motion was put forward to add a clarification to the dress code stating that black jeans are acceptable as part of the RHS uniform. **Motion to approve by James Martin, seconded by Marc Tétreault; unanimous approval.**

4. Items Requiring Discussion:

- 4.1 **GB Parent Members and Terms:**

Six (6) Parent Representatives are serving on Governing Board for the 2022-2023 academic year.



**Rosemount High School
Governing Board Minutes
Tuesday, September 27, 2022, 7:00 p.m.**

Two (2) Parent Representatives are serving the first year of their two-year appointments:

- Laura Marra
- Jason Trudeau

Four (4) Parent Representatives are serving the second year of their two-year appointments:

- | | |
|-----------------|----------------|
| • James Fuoco | • James Martin |
| • Sandra Guerra | • Carlo Peruch |

- 4.2 **Uniforms:** The Governing Board recognizes, and appreciates, the overwhelming desire among the student body, and parents, to be compliant with the RHS dress code. However, pants are causing confusion and stress among some members of the RHS community. Although the RHS dress code provides some guidance as to what kinds of black pants are acceptable for students to wear, some students and parents feel a lack of consensus as to what is, or isn't, acceptable. For example, a teacher may say a certain pair of pants is acceptable, but an administrator may say it is not. The Governing Board added approval item 3.5 to this meeting's agenda in the hope of providing clarity to the situation and reducing frustrations.

5. Reports:

5.1 **Principal's Report** (Lino Buttino):

The EMSB is currently only approving school trips within Quebec and Ontario, but teachers have been given the go-ahead to start planning trips outside those jurisdictions, pending future approval.

It is difficult to hire qualified tutors due to a shortage on the job market. Principal Buttino has asked the EMSB for tutor referrals. He is also exploring the possibility of peer tutoring.



**Rosemount High School
Governing Board Minutes
Tuesday, September 27, 2022, 7:00 p.m.**

- 5.2 **EMSB Regional Parents' Committee Report:** Laura Marra will continue to represent RHS on the EMSB PC. Jason Trudeau will be the alternate. The first meeting of the 2022-2023 academic year will be held on November 3.
- 5.3 **Teacher Report** (Anne-Marie Flatley):
- Curriculum Night was held on September 15.
 - Open House will be September 29.
 - RHS will recognize National Day for Truth and Reconciliation on Sept. 30, and encourage students to wear orange shirts.
 - The Sec. 2 trip to Quebec City on October 13 has been postponed.
 - On Oct. 19, the Grand Chief Kahsennenhawe Sky-Deer from the Mohawk Council of Kahnawake will address students from RHS, Nesbitt Elementary, and Perspectives 1 and 2 High School. This marks her first visit to the EMSB. Grand Chief Sky-Deer is the first female, and the first LGBTQ2S person, to be elected Grand Chief in Kahnawà:ke history.
- 5.4 **Professional Report** (Lucy Beneventi):
- Sec. 4 and 5 students are receiving information about CÉGEPs.
 - Exploring possibility of peer tutoring with new student monitor.
 - Letting students know the process for booking time with Ms. Beneventi.
 - In January, Sec. 5 students will do CÉGEP application simulations.
- 5.5 **Student Report** (Allesandra Cristiano and Julian Fuoco):
- The call is out for students to help with a Halloween haunted house.
 - Students are interested in planning a Culture Day again this year.



**Rosemount High School
Governing Board Minutes
Tuesday, September 27, 2022, 7:00 p.m.**

- Students would like teacher supervision in the game room for three out of the nine day schedule. Sec. 5 students would also like to move some of the games to the Sec. 5 lounge.

5.6 Music Committee (Anthony Cooperwood):

- Music students will perform at the Open House on September 29.
- Students are preparing for the Christmas concert on Dec. 1. Mr. Cooperwood noted that the concert date has changed from the date originally printed in the agenda. Parents and other guests will be welcome at the concert.

6. Varia: None

Meeting notes: None.

Adjournment: 8:58 p.m.

Motion: First by Marc Tétreault, seconded by Anne-Marie Flatley, unanimous

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the October 25, 2022, meeting.



Rosemount High School Governing Board Meeting

DATE: Tuesday February 28th, 2023.

TIME: 7:00-8:30 PM

PLACE: ZOOM Call

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1 Public Question Period (5-10 min)
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the Minutes November 29th, 2022.

2. Business Arising from Minutes:

- 2.1 Exterior Tennis Courts (Renos)
- 2.2 Outdoor Picnic Tables
- 2.3 STM Bus Option for RDP Students
- 2.4 Beautification Project (tennis court transformation)
- 2.5

3. New Business Requiring Approval:

4. Items Requiring Discussion:

- 4.1 School Fees (Adjustment)
- 4.2 No Parking Zone (Music Department)
- 4.3 Cancelled School Trips/ Events/ Prom?

5. Reports:

- 5.1 Principal's Report
- 5.2 Regional Parents' Committee
- 5.3 Teacher Report-
- 5.4 Professional Report-
- 5.5 Student Report-
- 5.6 Music Committee-

6. Varia:

- 6.1

7. Next Meeting: Tuesday March 28th, at RHS



**Rosemount High School
Governing Board Minutes
Tuesday, November 29, 2022, 7:00 p.m.**

Voting members present:

Student representatives: Allesandra Cristiano

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch, Jason Trudeau

Teacher representatives: Mike Broomfield, Anthony Cooperwood, Anne-Marie Flatley, Pierre Labrecque

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent: Julian Fuoco

Guest (non-voting): Agostino Cannavino, Vice Chair of the EMSB Council of Commissioners

Meeting was held over Zoom. The Chair called the meeting to order at 7:05 p.m.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Public Question Period:** A parent asked how Rosemount High School could assist in determining community interest in establishing a shuttle bus between the borough of Rivière-des-Prairies–Pointe-aux-Trembles and RHS. The parent knows of at least 26 families in RDP who will have children enrolled at RHS for Fall 2023, in addition to the students from RDP who already attend RHS.
- 1.2 Principal Buttino expressed his appreciation of this strong community interest in RHS. He clarified that, although RHS cannot conduct surveys to gauge community needs, parents are welcome to self-organize such efforts and communicate the results to RHS and the EMSB. The topic was already on the agenda (item 4.3), and will remain on the agenda should updates be available in the coming months.



**Rosemount High School
Governing Board Minutes
Tuesday, November 29, 2022, 7:00 p.m.**

1.3 Additions to the Agenda:

- James Fuoco combined items 3.3 (Budget Building Process) and 3.4 (School Budget) into a single item 3.3 (School Budget for approval and review). Item 3.5 (MIND School Resolution) therefore became item 3.4.
- Jason Trudeau requested that discussion of a student trip to New York City be added as item 3.5.
- Jason Trudeau requested that discussion of Christmas baskets be added as item 4.4.

1.4 Approval of the Agenda: Motion to approve with additions: first by Jason Trudeau, seconded by Sandra Guerra; unanimous approval.

1.5 Approval of the Minutes for September 27, 2022, meeting. Motion to approve: first by Anthony Cooperwood, seconded by Jason Trudeau; unanimous approval.

2. Business Arising from Minutes:

- 2.1 Exterior tennis courts:** There is a December 23, 2022, deadline for submitting beautification project proposals to the city. The Governing Board agreed that RHS should submit a proposal, even if incomplete. There will be further opportunity to refine that proposal for submission to the EMSB Regional Office toward the end of the academic year.
- 2.2 Outdoor picnic tables for students to use at lunchtime:** Tabled for next meeting.

3. New Business Requiring Approval:

- 3.1 Blanket Resolution 2022-2023.** Governing Board voted to approve a blanket motion that, for the duration of the 2022-2023 academic year, RHS can, at its discretion, conduct the following without further approval from Governing Board:
- fundraising initiatives up to \$1,000,
 - local field trips, and



**Rosemount High School
Governing Board Minutes
Tuesday, November 29, 2022, 7:00 p.m.**

- early dismissals for exceptional circumstances (e.g., grad)

Motion to approve: first by James Martin, seconded by Laura Marra; unanimous.

- 3.2 **Governing Board annual budget:** The Chair suggested keeping the money in the account until end of the academic year. **Motion to approve by Jason Trudeau, seconded by Carlo Peruch; unanimous approval.**
- 3.3 **School Budget 2022-2023 review and approval:** The Governing Board approved the following motion:

“Whereas in accordance with Section 95 of the Education Act, the Governing Board is responsible for adopting the school’s annual budget as proposed by the Principal;

“Whereas, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditure, on the one hand, and the financial resources allocated to the school by the school board and the school’s own revenues, on the other;

“The Chair moved that the governing board of Rosemount High School, adopt the school operating budget for the 2022-2023 school year, as presented by the school Principal, Lino Buttino, which forecasts revenues of \$403,388 and expenditures of \$403,388;

“And that the budget be submitted to the English Montreal School Board for final approval.”

First by Sandra Guerra, seconded by James Martin; unanimous approval.

- 3.4 **MIND School Resolution:** At its regular Board meeting of November 8, 2022, the English Montreal School Board passed Resolution # 22-11-08-19.1, which states:

“Whereas MIND High School is an alternative school for independent and socially engaged students;



**Rosemount High School
Governing Board Minutes
Tuesday, November 29, 2022, 7:00 p.m.**

“Whereas MIND High School currently serves students in Secondary 3, 4 and 5;

“Whereas MIND High School proposes the addition of Secondary 1 and 2 classes to offer their programs to junior high school students;

“Whereas presently no other public school in the English sector offers an alternative academic setting below Secondary 3;

“Whereas the EMSB Long Range Planning Committee recommends that MIND High School add Secondary 1 and 2 to their academic program;

“It was moved by Mr. Agostino Cannavino and unanimously resolved that the Board proceed to a consultation process, as recommended by the Long Range Planning Committee with respect to the expansion of MIND High School to add Secondary 1 and 2 for the start of the 2023-2024 school year;

“It was further resolved that the MIND High School Governing Board, EMSB Parents’ Committee, Rosemount High School Governing Board and Westmount High School Governing Board be invited to submit their views by no later than December 9, 2022.”

The RHS Governing Board discussed the proposal, and did not foresee any detrimental effect on enrolment numbers at RHS, nor any other negative impact on the RHS community.

The Chair put forth a **resolution to approve the proposed expansion of MIND High School to add Secondary 1 and 2** for the start of the 2023-2024 school year, with no further input required from the RHS Governing Board. **Motion to approve by James Martin, seconded by Jason Trudeau; unanimous approval.**

- 3.5 **Student trip to New York City.** Mr. Vince Lacroce and three other teachers are seeking Governing Board approval to take approximately 50 Sec. 5 students to New York City from April 3-6, 2023. The itinerary includes a baseball game, a Broadway musical, a visit to the



**Rosemount High School
Governing Board Minutes
Tuesday, November 29, 2022, 7:00 p.m.**

Guggenheim museum, and sightseeing. The cost will be approximately \$700 per student. **Motion to approve Jason Trudeau, seconded by Carlo Peruch; unanimous approval.**

4. Items Requiring Discussion:

- 4.1 **Beautification Project:** Discussed under item 2.1.
- 4.2 **RHS School Fees:** Principal Buttino gave examples of areas in which RHS is not covering expenses, such as the cost of school agendas or activities. He foresees a potential issue of expenses exceeding income, and therefore asked to table the topic for future discussion.
- 4.3 **STM Bus Option for RDP Students:** Discussed under 1.1.
- 4.4 **Christmas baskets:** The music program is collecting non-persishable food items, to be split 50/50 with the St. Brendan's Parish walk-in food bank. Principal Buttino expressed his commitment to establishing a year-round food bank for RHS families.

5. Reports:

- 5.1 **Principal's Report** (Lino Buttino):
 - Students were excited about the reintroduction of the honor roll.
 - Sec. 1 registration is strong for 2023-2024.
 - The EMSB funded a new gym divider and basketball nets, which were damaged by renters.
 - The "Class Act" jazz band played for the EMSB directorate and staff.
 - The Student Services Department is growing. It now includes a guidance counsellor, school social worker, librarian, art therapist, social worker, speech language pathologist, international student facilitator, prevention officer, student-parent animator, extra-curricular/homework program coordinator and a school nurse.
- 5.2 **EMSB Regional Parents' Committee Report** (Jason Trudeau):
 - Most recent meeting was held on Nov. 14.



**Rosemount High School
Governing Board Minutes
Tuesday, November 29, 2022, 7:00 p.m.**

- Jason Trudeau was elected vice-chair.
- Several committees have been struck. Jason Trudeau and Laura Marra are sitting on the sexual misconduct prevention committee.

5.3 Teacher Report (Mike Broomfield):

- This is the first “normal” year since the pandemic began, with students moving from class to class. Provides more variety to their day.
- Uniforms compliance no longer the issue it was at the beginning of the year.
- Attendance is good.
- Great turn-out for in-person parent-teacher interviews.
- Mid-terms approaching.

5.4 Professional Report (Lucy Beneventi): no update.

5.5 Student Report (Allesandra Cristiano): Student Council is organizing several holiday activities in December:

- Door decorating contest
- Candy cane-o-gram
- Theme days: hat and antlers, Santa Day, ugly sweater day, pajama day

5.6 Music Committee (Laura Marra and Anthony Cooperwood):

- At the holiday concert on Dec. 1, refreshment sales will be used as a fundraiser.
- In October, Sec. 3, 4, 5 music students attended an improvisation event with the Montreal Symphony Orchestra at Place des Arts. Sec. 1 and 2 students will participate in a similar event in January 2023.
- “Class Act” is a new “jazz band within the jazz band,” which was formed in response to a parent who was looking for a student group to perform at a private event. Class Act will perform as part of the Dec. 1 concert.
- The elementary school tour will take place in late December. It will include at least six schools.



**Rosemount High School
Governing Board Minutes
Tuesday, November 29, 2022, 7:00 p.m.**

6. Varia: None

Meeting notes:

- The Chair canceled the October 25, 2022, meeting due to a lack of agenda items.
- Effective this meeting, Mr. Pierre Labrecque is replacing Mr. Marc Tétreault as teacher representative.

Adjournment: 9:19 p.m.

Motion: First by Marc Tétreault, seconded by Anne-Marie Flatley, unanimous

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the January 31, 2023, meeting.



GOVERNING BOARD AGENDA

DATE: Tuesday January 30th, 2024.

TIME: 7:00PM

PLACE: Virtual

1. Welcome

- 1.1 Public Question Period
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the minutes of November 28th, 2023

2. New Business Requiring Approval

- 2.1 Voting of alternate member on GB
- 2.2 Budget 2024-2025
- 2.3

3. Items Requiring Discussion

- 3.1 Disney Update for Music Students
- 3.2

4. Reports

- 4.1 Principal's Report
- 4.2 Teacher's Report
- 4.3 Professional's Report
- 4.4 Student's Report
- 4.5 Music Report

5. Varia

- 5.1
- 5.2

Next Meeting: Tuesday February 27th, 2024



**Rosemount High School
Governing Board Minutes
Tuesday, November 28, 2023**

Voting members present:

Parent representatives: Jess Conn-Potegal, Sandra Guerra (Chair), Laura Marra (Treasurer), James Martin (Recording Secretary), Apostolia Petropoulos, Jason Trudeau

Teacher representatives: Emilie Bertrand, Anthony Cooperwood, Anne-Marie Flatley

Other school staff representatives: Gina Ciarciello

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Non-voting guest present:

Agostino Cannavino (Vice Chair of the EMSB Council of Commissioners)

Absent:

Parent representative: Daniella Pala

Teacher representative: Jessika Neri

Other school staff representatives: Aurora Triassi

Community representative: James Fuoco

Note: Student representatives have not yet been appointed for the 2023-2024 academic year.

The meeting was held via Microsoft Teams. The Chair called the meeting to order at 7:07 p.m.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Public Question Period:** No questions submitted.
- 1.2 **Additions to the Agenda:**



**Rosemount High School
Governing Board Minutes
Tuesday, November 28, 2023**

- Mr. Cooperwoord requested the addition of items 2.6 (Class Act trip to EMSB headquarters) and 3.4 (Cancellation of Holiday Concert and Holiday School Visits from Music students).
 - Principal Buttino requested the addition of items 2.7 (Quebec City trip for Sec. 2 students) and 3.5 (Request from Lutte Academy).
 - Chair Guerra requested the addition of item 5.1 (RHS foodbank).
- 1.3 **Approval of the Agenda:** Motion to approve with additions: first by James Martin, seconded by Anthony Cooperwood; unanimous approval.
- 1.4 **Approval of the Minutes of the October 24, 2023 meeting:** Motion to approve: first by Gina Ciarciello, seconded by Emilie Bertrand; unanimous approval.

2. New Business Requiring Approval

Note: *In approving RHS administration or committees to move forward with event planning (e.g., school trips), the Governing Board recognizes that such plans may change should the teacher's strike continue past December 2023.*

2.1 Anti-Bullying and Anti-Violence Action Plan:

This plan outlines the measures for preventing and responding to acts of bullying and violence in our school in accordance with the EMSB Safe Physical and Cyber Environment Policy and the Quebec Education Act (QEA). RHS updates the plan and submits it to the EMSB for renewal annually. Principal Buttino submitted the latest update for Governing Board approval, highlighting the following elements:

- Guiding principles
- Priorities
- Prevention measures
- Measures for collaborating with parents/guardians
- Procedures for reporting
- Disciplinary measures



**Rosemount High School
Governing Board Minutes
Tuesday, November 28, 2023**

Motion to approve: first by Anthony Cooperwood, seconded by Anne-Marie Flatley; unanimous approval.

- 2.2 **Cookie-Dough fundraiser Music Committee:** Chair Guerra asked the Governing Board to approve a potential fundraising idea for Music students to sell cookie and muffin dough; the money would help them pay for the Disney trip outlined in Item 3.1. Sales could be in-person or online. Details are to be confirmed, and no commitment has been made. Motion to approve: first by James Martin, seconded by Anne-Marie Flatley; one member abstained from voting; motion was approved with a majority vote.
- 2.3 **New York Trip proposal:** Each spring, Sec. 5 students traditionally go on a chaperoned trip to New York City. Past years' itineraries have included sporting events, Broadway musicals, museums, and sightseeing. Principal Buttino asked that the Governing Board approve the school to begin planning a trip for March 25-28, 2024. The cost will be approximately \$639 per student. Motion to approve: first by Anthony Cooperwood, seconded by Laura Marra; unanimous approval.
- 2.4 **Cabane à Sucre proposal:** Principal Buttino asked the Governing Board to approve a tentative *cabane à sucre* field trip for the entire school sometime in the second half of March. Estimated cost per student is \$38. The school has organized similar outings in previous years. Motion to approve: first by Laura Marra, seconded by Anthony Cooperwood; unanimous approval.
- 2.5 **Class Act trip to EMSB headquarters:** Mr. Cooperwood asked the Governing Board to approve an extracurricular trip for 10 students in the Class Act band to perform at a holiday luncheon at the EMSB headquarters on December 5. RHS students performed at the same event last year, and it was a positive experience and well-received.



**Rosemount High School
Governing Board Minutes
Tuesday, November 28, 2023**

Motion to approve: first by Anthony Cooperwood, seconded by Laura Marra; unanimous approval.

- 2.6 **Quebec City trip:** Principal Buttino explained that the date for the annual Sec. 2 trip to Quebec City is April 25, 2024. The trip itinerary aligns with the geography curriculum. There is no charge to students. Motion to approve: first by Apostolia Petropoulos, seconded by Emilie Bertrand; unanimous approval.

3. Items Requiring Discussion

- 3.1 **Update on Disney trip for Music students:** Mr. Cooperwood was pleased to share that 30 Music students have given initial deposits to participate in the spring trip to Disney World, with the possibility of additional students also participating. The school had set a threshold of at least 20 students to keep the cost per student manageable.
- 3.2 **Conflicts with after-school activities:** Principal Buttino is still exploring how to accommodate the best Music students who may have conflicts between the fifth period of Music and other after-school commitments.
- 3.3 **Update on school grounds:** The EMSB has addressed some, but not all, of the RHS trees damaged by the April 2023 ice storm. (The repairs are outside the scope of the RHS caretakers.) Following the October 24 meeting of the Governing Board, Chair Guerra wrote a letter to Agostino Cannavino, Vice Chair of the EMSB Council of Commissioners, about the matter. Mr. Cannavino forwarded the letter to the EMSB Director General and will follow up with them in early December to move the matter forward.
- 3.4 **Cancellation of Holiday Concert and Holiday School Visits from Music students:** Music students perform a holiday concert at RHS each December. They also perform at approximately six local elementary schools. Mr. Cooperwood shared that the concert and elementary school tours are canceled due to uncertainty stemming from the teacher's



**Rosemount High School
Governing Board Minutes
Tuesday, November 28, 2023**

strike. He hopes to reschedule both events in early 2024 and will keep the Governing Board apprised.

- 3.5 **Request from Lutte Academy:** Principal Buttino received an inquiry from the Lutte Academy professional wrestling organization about possibly renting the RHS gymnasium for a public event. Governing Board members were divided about the idea.

4. Reports: none

5. Varia

- 5.1 **RHS Foodbank:** Chair Guerra reminded the Governing Board about the annual RHS Christmas Basket Assistance program, which provides extra holiday cheer to families facing financial difficulties. The school has emailed all parents and guardians about how families can sign up for the program. Throughout the year, the RHS Foodbank helps feed several families experiencing food insecurity, and the school recognizes that the holiday season can be especially challenging.

Notes:

The possibility of a teacher's strike required rescheduling Parent-Teacher Interviews and a ped day. On November 12, 2023, the Governing Board held an electronic vote to approve moving Parent-Teacher Interviews to Wednesday, Nov. 29, and the ped day to Thursday, Nov. 30. The vote passed with majority approval.

Adjournment: 9:00 p.m.

Motion: First by Jason Trudeau, seconded by Anne-Marie Flatley, unanimous

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the December 19, 2023, meeting.



**Rosemount High School
Governing Board Minutes
Tuesday, November 28, 2023**



GOVERNING BOARD AGENDA

DATE: Tuesday, February 27th, 2024.

TIME: 7:00PM

PLACE: Virtual

1. Welcome

- 1.1 Public Question Period
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the minutes of January 30th, 2024

2. New Business Requiring Approval

- 2.1 Budget Priorities 2024-2025
- 2.2

3. Items Requiring Discussion

- 3.1 Update on music professional
- 3.2 Arts-Études Update
- 3.3 Disney Update
- 3.4 Dress code

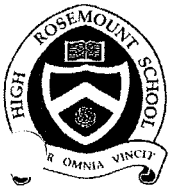
4. Reports

- 4.1 Principal's Report
- 4.2 Teacher's Report
- 4.3 Professional's Report
- 4.4 Student's Report
- 4.5 Music Report

5. Varia

- 5.1
- 5.2

Next Meeting: Tuesday March 26th, 2024



**Rosemount High School
Governing Board Minutes
Tuesday January 30, 2024**

Voting members present :

Parent representatives : Jess Conn-Potegal, Sandra Guerra (Chair), Laura Marra (Treasurer), Daniella Pala (replacement recording secretary) Jason Trudeau
Teacher representatives : Anthony Cooperwood, Anne-Marie Flatley, Jessika Neri
Other school staff representatives: Gina Ciarciello, Aurora Triassi
Ex-officio members: Lino Buttino (Principal), Nadine Pomillio (Vice-President)

Absent:

Parent representative: James Martin
Teacher representative: Emilie Bertrand
Community representative: James Fuoco

Note: Student representatives have not yet been appointed for 2023-2024 academic year.

The meeting was held via Microsoft Teams at 7:00pm. The chair called the meeting to order.

1. Welcome and reading of agenda minutes

- 1.1. Public question period: No public – no questions
- 1.2. Additions to the agenda:
Anne Marie Flatley requested an approval vote for calendar changes due to previous errors on the calendar.
- 1.3 Approval of the agenda:

Motion to approve with the addition: First by Anne-Marie, second by both Laura and Jesse. Unanimous decision.

- 1.4 Approval of the minutes of the November 28th, 2023 meeting:

Motion to approve: Anthony Cooperwood, seconded by Jason Trudeau.
Unanimous decision.

2. New Business requiring approval

2.1 Voting of alternate member on GB.

Due to member Apostolia P. having to withdraw because her child no longer attends RHS, an alternate member Daniella Pala was proposed as replacement.

Approved.



**Rosemount High School
Governing Board Minutes
Tuesday January 30, 2024**

2.2 Budget

Principal Buttino explained various budget inclusions and definitions; funds such as MAO, NANS, FLS, CAP, Wellness.

Grand budget total: 636 978\$

Nontransferable funds NANS are very flexible will be maximized in order to help teachers and kids ex: cultural activities.

Other subjects broached:

- with new music-études program fee amounts to charge music students need to be reviewed; other schools charge between 250\$ and 650\$/year > more info next budget meeting
- MAO: Art class needs spruce up
- FLS: Tutors
- CAP: Introduction of breakfast program
- Wellness: extra-curricular > ex: yoga, meditation, baseball team!!
- Call for capitalization for tennis courts, repainting boxing, racquetball area
- 10K-15K to Music program to replenish instruments
- Approx. 10K to Phys. Ed./sports athletics new equipment for the gym and training room.
- School uses creative accounting to maximize budget
- Open to funding proposed projects/subjects
- Spending discussed is non-binding as it is but a forecast
- A meeting is scheduled to receive more information regarding the music-études program in order to clarify how many credits are associated with the program; this information will enable the school to provide incentive to current students as well as prepare an admission brochure for prospective students.

Approval of the Budget: Motion to approve: First by Jason and second by Laura:
Approved by unanimous decision.

The chair, Sandra, requested discussing the Budget Building Project request form. The choice of most important fields, educational projects for budget investment. Areas such as mental health, nutrition, music, special needs, extra-curricular, technologies were brought up for consideration.

Mr.Cooperwood noted that for students who are not involved in either Music or Sports it would be important to offer activities in which they can participate such as ski or sledding trips.



**Rosemount High School
Governing Board Minutes
Tuesday January 30, 2024**

It was decided that a Google form would be sent to members of GB requesting their top 3 preferences.

School mission statement will also be reviewed.

2.3 Calendar Changes

Anne-Marie explained errors for March 1st, April 19th and June 3rd on current calendar that need to be corrected.

Approval of the changes: Motion to approve: First by Anne-Marie and second by Jessica: Approved by unanimous decision.

3. Items requiring discussion

3.1 Disney update for Music Students

Success: Full and Closed

Direct payments from students to travel agency.

For all future payments, each student attending has an online account registered with the travel agency. This simplifies the process and reduces will replace \$ exchanges in school.

Next payments due: February 15, and final lump sum April 15.

Jason inquired whether there would be a price decrease considering attendance

- > No final price has been confirmed, it is a work in progress.
- > Insurance is included at 750\$ and opting out is not an option.
- > Rehearsals are being planned and should begin soon.

4. Reports

4.1 Principal's report

- Report cards remain status quo: Term 1: 20%, Term 2 20% and term 3: 60%
All high schools will have same breakdown.
- SRAM application deadline may shift from March 1st due to students impacted by the strike.
- Received information last week that learning was impacted. Regional days have not been determined yet. An email will be sent to parents as soon as Ministry supplies all the details. Possibilities include: ped days to teachable days, exams finish 21st, more time teaching in May..
- Weekend tutoring started last week and another next week
- Waiting on Board for next year's calendar and information regarding June exams



**Rosemount High School
Governing Board Minutes
Tuesday January 30, 2024**

4.2 Teacher's report

- Very limited Christmas activities due to the strike.
- Upcoming activities (not official)
 - Sec 1-2 MSO trip
 - Sec 2 Ottawa
 - Sec 2 Quebec
 - Sec 3 Science
 - Sec 4 Science
 - Sec 5 New York (March)
- It was noted that teachers are generally not panicked by the lost strike days, mostly due to cancellation of exam week. Had 1 week to prepare. Required material will be covered, kids are getting what they need for Term 2.

4.3 Professional's report

Library activities:

- Science experiment, Brains, Worms
- Murder Mystery: awesome turnout!
- Upcoming in April: Battle of the Books
 - No specifics yet but students will compete against other schools
 - Will have a team practice questions and a win is anticipated ☺

4.4 Student's report

Student representatives have not yet been appointed for 2023-2024

4.5 Music report

The holiday concert that was postponed will happen on Friday, February 16th.

It was noticed that students seemed to have a type of blockage as they did not get closure to the first half of the year. The concert will provide type of 'mental change' to help usher in the spring.

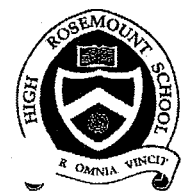
In order to make it simpler and easier, we are considering free and a suggested a donation, in lieu.

Ajournement.

Motion to approve: First by Anne Marie Flatley, Seconded by Daniella Pala.

Unanimous approval.

Minutes respectfully submitted by Daniella Pala.



Rosemount High School
Governing Board Minutes
Tuesday January 30, 2024

Minutes to be submitted for approval by the Governing Board at the February 27, 2024 meeting.



Rosemount High School Governing Board Meeting

DATE: Tuesday May 30th, 2023.

TIME: 6:30 -8:30 PM

PLACE: RHS Library

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1. Public Question Period (5-10 min)
- 1.2. Additions to the Agenda
- 1.3. Approval of the Agenda
- 1.4. Approval of the Minutes February 28th, 2023.

2. Business Arising from Minutes:

- 2.1. Exterior Tennis Courts (Renos)
- 2.2. School Fees 2023-2024
- 2.3. STM Bus Option for RDP Student

3. New Business Requiring Approval:

- 3.1. Annual Report 2022-2023 (tabled to Sept '23)
- 3.2. Code of Conduct

4. Items Requiring Discussion:

- 4.1. Arts Etudes (Music Concentration) Update
- 4.2. Dress Code Update

5. Reports:

- 5.1. Principal's Report
- 5.2. Regional Parents' Committee
- 5.3. Teacher Report-
- 5.4. Professional Report-
- 5.5. Student Report-
- 5.6. Music Committee-

6. Varia:

- 6.1. Chair Message to GB

7. Next Meeting: Tuesday March 28th, at RHS



**Rosemount High School
Governing Board Minutes
Tuesday, February 28, 2023, 7:00 p.m.**

Voting members present:

Student representatives: Julian Fuoco

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch, Jason Trudeau

Teacher representatives: Mike Broomfield, Anne-Marie Flatley

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent:

Student representative: Allesandra Cristiano

Teacher representatives: Anthony Cooperwood, Pierre Labreque

Guest (non-voting): Melissa Magi, student teacher

The meeting was held over Zoom. The Chair called the meeting to order at 7:02 p.m.

1. Welcome & Reading of Agenda-Minutes

1.1 **Public Question Period:** No questions submitted.

1.2 **Additions to the Agenda:**

- James Fuoco added item 2.4 (School Budget for 2023-2024)
- Item 4.4 (Music trip to Disney World) was changed to item 3.2.
- Jason Trudeau requested adding a discussion of enriched programs as a new item 4.4

1.3 **Approval of the Agenda:** Motion to approve with additions: first by Carlo Peruch, seconded by Anne-Marie Flatley; unanimous approval.

1.4 **Approval of the Minutes for the November 29, 2022, meeting.** Motion to approve: first by Carlo Peruch, seconded by Sandra Guerra; unanimous approval.



**Rosemount High School
Governing Board Minutes
Tuesday, February 28, 2023, 7:00 p.m.**

2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts:** See Principal Buttino's report (item 5.1)
- 2.2 **Outdoor picnic tables for students to use at lunchtime:** No update.
- 2.3 **STM Bus Option for RDP Students:** To move this forward, parents will need to form a committee. No update.
- 2.4 **School Budget 2022-2023:** Revenue is budgeted for \$403,380. Expenditures are budgeted for \$403,380.

3. New Business Requiring Approval:

- 3.1 **Safe School Action Plan 2023-2024.** This plan outlines the measures for preventing and responding to acts of bullying and violence in our school in accordance with the EMSB Safe Physical and Cyber Environment Policy and the Quebec Education Act (QEA). The plan is renewed every year. The 2023-2024 plan is the same as last year's, with the addition of listing the newly hired personnel. **Motion to approve: first by James Martin, seconded by Jason Trudeau; unanimous.**
- 3.2 **Disney Music Trip:** The music department has asked to begin the preliminary planning of a possible student trip to Disney World in June 2024. **Motion to approve preliminary planning: first by Carlo Peruch, seconded by Sandra Guerra; unanimous.**

4. Items Requiring Discussion:

- 4.1 **School Fees (Adjustment):** Annual registration fees do not cover costs, and there are sometimes issues with parents not paying fees. Principal Buttino wants to explore whether the current fees align with those of peer schools and possible directives for improving payment compliance. He stressed, however, that the school must continue to make accommodations for families experiencing financial difficulties.



**Rosemount High School
Governing Board Minutes
Tuesday, February 28, 2023, 7:00 p.m.**

- 4.2 **No Parking Zone (Music Department):** Mr. Cooperwood is working with Montreal police and parking officials to declare the loading area outside the music department a no-parking zone.
- 4.3 **School Trips:** Some school trips have been canceled recently, including a planned Secondary 5 trip to New York City. The Chair asked for some insights as to the reasons.
- Mr. Broomfield suggested that the pandemic dulled student enthusiasm for extracurricular activities.
- Principal Buttino clarified that, due to too many students withdrawing from the New York trip, the cost per student became unaffordable, and the trip was therefore canceled. However, parents only lost the initial \$50 deposit. Although a planned Toronto trip was also canceled, the April 27 trip to Quebec City is still happening. Principal Buttino expressed frustration at student apathy but was hopeful for the spring dance that a group of students is planning.
- 4.4 **Prom:** Principal Buttino clarified that contrary to rumours, prom will be happening. Many details are to be finessed, but significant tasks, like booking the DJ, are completed.
- 4.5 **Enriched programs:** Jason Trudeau asked whether there are plans to offer other enriched programs beyond math, science, and French.
- Principal Buttino explained that he would like to offer more, but it depends on having sufficient enrolment numbers. He also mentioned that RHS had applied to become the only English school in Quebec with a designation for the arts.

5. Reports:

5.1 **Principal's Report** (Lino Buttino):

- The Black History Month celebration in the auditorium on Feb. 22 was fantastic. Guests included L'Academie de Dance de Montreal,



**Rosemount High School
Governing Board Minutes
Tuesday, February 28, 2023, 7:00 p.m.**

motivational speaker Aiesha Robinson, champion tap dancer Justin Jackson, Olympic basketball player Dwight Walton, and a gospel choir.

- The RHS food bank is officially open and feeding four families per week. The school has not been fundraising yet but is using activities such as dress-down days to solicit non-perishable food item donations.
- RHS is working on a joint project with the Rosemount Technology Centre to create a café in the library. The opening date is still to be decided.
- Instead of repurposing the tennis courts, they could be restored for under \$10,000. There seems to be a greater interest in tennis within the RHS community than previously thought. Principal Buttino will get a more accurate restoration quote after the snow melts.
- The school has made a capital projects submission to build a rock-climbing wall in the old squash courts.
- Auditorium updates:
 - There is a new electric projection screen. EMSB paid for a portion of the cost.
 - Rosemount Technology Centre is looking into buying a new projector. (RTC also uses that facility.)
 - Stage and lighting upgrades are scheduled for completion in July.
- RHS is planning a vernissage to celebrate the school's history since it opened in 1951. There is a wealth of historical materials to be displayed.

5.2 EMSB Regional Parents' Committee Report (Jason Trudeau):

- Upcoming: annual parents conference, a statement about Bill 96, and establishing a fund to help families who have lost a child or parent.

5.3 Teacher Report (Mike Broomfield, Anne-Marie Flatley):

- Students are excited about the upcoming cabane à sucre outing. Enthusiasm is high for low-cost activities.



**Rosemount High School
Governing Board Minutes
Tuesday, February 28, 2023, 7:00 p.m.**

- In March, there will be a Science field trip to the botanical gardens and planetarium.

5.4 Professional Report (Lucy Beneventi):

- CEGEP applications are due March 1. Ms. Beneventi visited Sec. 5 classrooms in January to walk the students through filling out sample applications.
- The “Our School” survey for all students will measure student engagement, classroom climate, and other aspects that affect learning. The survey will be used to orient strategies and plan interventions, activities, workshops, etc.

5.5 Student Report (Julian Fuoco): Grad rings fittings were on February 6 and 7.

5.6 Music Committee (Laura Marra): No report.

6. Varia: None

Meeting notes: None

Adjournment: 8:40 p.m.

Motion: First by Anne-Marie Flatley, seconded by Carlo Peruch, unanimous

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the March 28, 2023, meeting.



GOVERNING BOARD AGENDA

DATE: Tuesday, April 2nd, 2024.

TIME: 7:00PM

PLACE: Virtual

1. Welcome

- 1.1 Public Question Period
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the minutes of February 27th, 2024

2. New Business Requiring Approval

- 2.1 Educational Project Resolution
- 2.2

3. Items Requiring Discussion

- 3.1 Donation to the Cedar Cancer Foundation
- 3.2 Introduction of Music Coordinator
- 3.3

4. Reports

- 4.1 Principal's Report
- 4.2 Teacher's Report
- 4.3 Professional's Report
- 4.4 Music Report

5. Varia

- 5.1
- 5.2

Next Meeting: Tuesday April 23rd, 2024



**Rosemount High School
Governing Board Minutes
Tuesday, February 27, 2024**

Voting members present:

Parent representatives: Sandra Guerra (Chair), James Martin (Recording Secretary), Daniella Pala

Teacher representatives: Emilie Bertrand, Anthony Cooperwood, Anne-Marie Flatley, Jessika Neri

Other school staff representatives: Aurora Triassi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent:

Parent representative: Jess Conn-Potegal, Laura Marra (Treasurer), Jason Trudeau

Other school staff representatives: Gina Ciarciello

Community representative: James Fuoco

Note: Student representatives have not been appointed for the 2023-2024 academic year.

The meeting was held via Microsoft Teams. The Chair called the meeting to order at 7:13 p.m.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Public Question Period:** No questions submitted.
- 1.2 **Additions to the Agenda:** Mr. Cooperwood asked to add item 2.2 about a possible music tour of elementary schools.
- 1.3 **Approval of the Agenda:** Motion to approve with additions: first by James Martin, seconded by Anthony Cooperwood; **unanimous approval.**



**Rosemount High School
Governing Board Minutes
Tuesday, February 27, 2024**

- 1.4 **Approval of the Minutes of the January 30, 2024 meeting:** Motion to approve: first by James Martin, seconded by Anne-Marie Flatley; **unanimous approval.**

2. New Business Requiring Approval

- 2.1 **Budget Priorities 2024-2025:** To assist in the EMSB's budget planning process for the 2024-2025 academic year, the Governing Board members ranked the following budget priority areas for RHS (in decreasing order of priority):

1. Extra materials for Resource team
2. Music program
3. Food bank
4. Mental health
5. Building upkeep (e.g., exterior or interior projects) not covered by the EMSB

Motion to approve: first by Emilie Bertrand, seconded by Anthony Cooperwood; **unanimous approval.**

- 2.2 **Possible music tour of elementary schools:** Mr. Cooperwood asked that the Governing Board approve, in theory, the idea of RHS Music students performing at some area elementary schools. The tour would replace the traditional Christmas tour, which could not happen in December, and would take place during the school day, the week of March 18 (exact dates TBD). Mr. Cooperwood has spoken to at least six schools, and only two have committed. He would like a commitment from at least four schools before moving forward with planning. Motion to approve: first by James Martin, seconded by Daniella Pala; **unanimous approval.**

3. Items Requiring Discussion



**Rosemount High School
Governing Board Minutes
Tuesday, February 27, 2024**

- 3.1 Update on hiring new Music professional:** Principal Buttino shared that Melina Catalano, who built a music career after graduating from Rosemount High School 12 years ago, has been hired as the new Arts-études consultant. Ms. Catalano has already started working on Thursdays and will start full-time after the semaine de relâche.
- 3.2 Update on Arts-études:** On Feb. 15, as part of “Hooked on School” week, RHS formally inaugurated the new Arts-études program that began in Fall 2023. The celebration featured musical performances and welcomed visiting dignitaries. There are 165 students in the Arts-études program, which is the first of its kind in an English high school in Quebec.
- 3.3 Update on Disney trip for Music students:** Mr. Cooperwood updated the Governing Board about the 30 Music students who, as previously reported, have given initial deposits to participate in the spring trip to Disney World. Mr. Cooperwood has completed the rooming list, and he will next confirm that all participating students have valid passports. Parents have completed the second installment of payments, and the third and final installment will be due April 13.
- 3.4 Update on dress code:** Principal Buttino shared that our colleagues at Vincent Massey Collegiate will eliminate uniform skirts from their 2024-2025 dress code, and RHS is considering following suit. The RHS Governing Board will discuss the matter at its May 28 meeting.

4. Reports:

4.1 Principal's Report:

- The Feb. 15 launch of the new Arts-études program was a success.
- Some 300 students have signed up for the Feb. 28 cabane à sucre all-school field trip, which shows excellent school spirit.



**Rosemount High School
Governing Board Minutes
Tuesday, February 27, 2024**

4.2 Teacher Report (Anne-Marie Flatley):

- End of the term went well and was unaffected by the strike.
- Parent-teacher interviews were held online and went well. The focus was meeting the parents of students who are failing or close to failing.
- As part of Black History Month, Montreal musician Fatima Wilson performed on the Trinidadian steel pan.
- Pink Shirt Day, a global anti-bullying initiative held this year on Feb. 28, was held a day early because most students will be away from the school on the cabane à sucre field trip on the 28th.
- For Valentine's Day, students could wear pink or red shirts in exchange for donating to the RHS food bank. There were also Valentine-o-grams.

4.3 Professional Report (Aurora Triassi): The library has been busy with many recent and upcoming activities, including:

- A book-folding artmaking tutorial
- A Werewolf-themed Valentine's Day event that had such a high turnout that Ms. Triassi plans to repeat the event soon.
- A raffle for theme baskets to raise money for library extracurricular activities

4.4 Student Report: None.

4.5 Music Committee (Anthony Cooperwood):

- Nine Sec. 3 students will perform with the regional honour band on April 13 at McGill University. Six symphonic winds students will also perform with the regional honour band on March 15.
- In April, the Class Act band will compete at the Victoriaville competition. Some other RHS students will also compete.
- The new music lab is almost ready. Students will be able to do digital composition and recording.



**Rosemount High School
Governing Board Minutes
Tuesday, February 27, 2024**

5. Varia: none

Notes: Extraordinarily, the Governing Board held an e-vote between its Jan. 30 and Feb. 27 meetings. The 2023 Christmas concert was rescheduled to Friday, Feb. 16. Due to the last-minute scheduling, Mr. Cooperwood decided not to charge for tickets. Instead, he asked the Governing Board to approve the idea of asking concertgoers for voluntary contributions to the Music program. On Feb. 7, the Governing Board held an e-vote to approve the Feb. 16 concert as a fundraising activity. Motion to approve: first by James Martin, seconded by Aurora Triassi; **approved**.

Adjournment: 7:51 p.m.

Motion: First by Anne-Marie Flatley, seconded by Emilie Bertrand; unanimous.

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the April 2, 2024 meeting (rescheduled from March 26, 2024).



**Rosemount High School
Governing Board Minutes
Tuesday, May 30, 2023, 7:00 p.m.**

Voting members present:

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch

Teacher representatives: Mike Broomfield, Anthony Cooperwood, Anne-Marie Flatley, Pierre Labrecque

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent:

Student representatives: Allesandra Cristiano, Julian Fuoco

Parent representative: Jason Trudeau

Guest (non-voting): Agostino Cannavino, Vice Chair of the EMSB Council of Commissioners

The meeting was held in person at Rosemount High School. The Chair called the meeting to order at 6:59 p.m.

1. Welcome & Reading of Agenda-Minutes

1.1 **Public Question Period:** No questions submitted.

1.2 **Additions to the Agenda:**

- Item 4.1 (Arts Etudes implementation) was changed to item 3.3. Item 4.2 (Dress Code update) therefore became item 4.1.
- Item 2.2 (School Fees adjustment) was changed to item 3.4. Item 2.3 (STM bus option for RDP students) therefore became item 2.2
- Item 2.3 (Potential Music trip to Disney World in June 2024) was added and tabled for discussion in September 2023.



**Rosemount High School
Governing Board Minutes
Tuesday, May 30, 2023, 7:00 p.m.**

- 1.3 **Approval of the Agenda:** Motion to approve with additions: first by Anne-Marie Flatley, seconded by Sandra Guerra; unanimous approval.
- 1.4 **Approval of the Minutes for the February 28, 2023, meeting.** Motion to approve: first by James Martin, seconded by Carlo Peruch; unanimous approval.

2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts:** Plans are proceeding to restore the courts to a usable state by replacing the gate, cleaning the area, filling cracks in the playing surface, repainting lines, and buying new nets.
- 2.2 **STM Bus Option for RDP Students:** Interested parents formed a committee to submit a request to the STM. STM will determine the next steps.
- 2.3 **Potential Music trip to Disney World in June 2024:** Tabled for discussion in September 2023.

3. New Business Requiring Approval:

- 3.1 **Annual Report 2022-2023:** Tabled to September 2023.
- 3.2 **Code of Conduct:** Effective for the 2023-2024 school year, the student Code of Conduct has been amended to specify the following:
 - Students who are not in class by 8:20 a.m. will be marked late
 - Parents/guardians must give notice of an early dismissal (e.g., a student has a medical appointment) before 9:00 a.m. on the day of the dismissal. Parents can give notice by calling the school or through Mozaik. Notice received after 9:00 a.m. will not be accepted except in an emergency.

Motion to approve: first by James Martin, seconded by Anne-Marie Flatley; unanimous.

- 3.3 **Arts Etudes implementation:** At the previous meeting of the Governing Board, Principal Buttino reported that RHS had applied to become the



**Rosemount High School
Governing Board Minutes
Tuesday, May 30, 2023, 7:00 p.m.**

only English school in Quebec with an Arts Etudes designation. In late May 2023, the Ministère de l'Éducation approved this application for implementation across Secondary 1-5 starting in Fall 2023. As a result, the Governing Board passed the following two resolutions:

- 3.3.1** The Governing Board of Rosemount High School passed a resolution to move forward with an Arts Etude concentration for a four-year period beginning with the 2023-2024 school year. **Motion to approve: first by Sandra Guerra, seconded by Gina Ciarciello; unanimous.**
- 3.3.2** Subsequent to the EMSB's endorsement of the Arts Etude designation, the GB approved a resolution to advocate that the EMSB urgently allocate all resources necessary for RHS to be compliant with the Arts Etude proposal as approved by the Ministère de l'Éducation, in order to implement the program for August 30, 2023. There are financial implications to be considered. The GB requests that the EMSB provide the framework of its implementation plan and a progress report by the GB's next meeting, to be held on June 13, 2023, at 7 p.m. via Zoom. **Motion to approve preliminary planning: first by Sandra Guerra, seconded by Carlo Peruch; unanimous.**
- 3.3.3 School Fees adjustment:** As Principal Buttino reported at the February meeting, annual registration fees do not cover costs, and there are sometimes issues with parents not paying fees. As a result, RHS will increase its annual fees, on average (depending on the program), by approximately \$30 per year per student for the 2023-2024 academic year. Even with the adjustment, RHS fees are still below peer institutions. RHS will continue to make accommodations for families experiencing financial difficulties. **Motion to approve preliminary planning: first by Sandra Guerra, seconded by Anne-Marie Flatley; unanimous.**



**Rosemount High School
Governing Board Minutes
Tuesday, May 30, 2023, 7:00 p.m.**

4. Items Requiring Discussion:

- 4.1 **Dress Code update:** The student Dress Code will be updated for the 2023-2024 school year. Vice-Principal Pomilio will provide details later for the Governing Board's approval.

5. Reports:

5.1 **Principal's Report** (Lino Buttino):

- The EMSB removed the graffiti from the school's exterior
- The school's air conditioning has been repaired.
- The school's elevator has been repaired and passed inspection.
- The Rose Brew café in the library, a collaboration between RHS and RTC, continues to progress. The opening is projected for September 2023.
- There is high interest in Prom. Seventy students have registered. Eighty-two parents have registered for the cocktail reception.
- The spring dance was an overwhelming success. The Principal congratulated the students who took the initiative to organize the event and looks forward to RHS hosting another dance in the Fall.
- In September 2023, there will be teambuilding activities for the incoming Sec. 1 students to help them forge new friendships and connections with teachers and administrators.

5.2 **EMSB Regional Parents' Committee Report** (Laura Marra):

- On Sunday, May 28, RHS hosted the 2023 EMSB Parents Conference
- The EMSB will hold five days of lunch and learn video capsules from May 29 to June 2.

5.3 **Teacher Report** (Mike Broomfield, Anne-Marie Flatley):

- Shakespeare Canada performed a modern take on "Romeo and Juliet" for Sec. 3 and 4 students.
- The Sec. 2 Quebec City trip in April was a success.



**Rosemount High School
Governing Board Minutes
Tuesday, May 30, 2023, 7:00 p.m.**

- The Sec. 5 Entrepreneurship Market May 30 and 31. Proceeds go to the Children's Foundation.

5.4 Professional Report (Lucy Beneventi):

- Students are awaiting the results of CEGEP applications
- Summer school registration starts on June 28. Details will be posted on Google Classroom soon. Summer School will be virtual for Sec. 1, 2, and 3 and hybrid for Sec. 4 and 5.

5.5 Student Report: No report.

5.6 Music Committee (Anthony Cooperwood):

- Students bagged groceries at Adonis to raise funds for next year's potential Disney World trip.
- To cap off a successful performing year, the Class Act student band will play its final gig of 2022-2023 on June 1 at an event celebrating the 50th anniversary of the Comité de Gestion de la Tax Scolaire de l'Île de Montreal.

6. Varia:

- 6.1 Chair message to the Governing Board:** This meeting marked James Fuoco's final in-person meeting as Chair. He expressed his honour and pleasure in serving the school, and its students, since joining the Governing Board in 2014. Mr. Fuoco also expressed his ongoing support for RHS teachers and administrators and his pride in the positive direction that the school is going.

Meeting notes: None

Adjournment: 9:10 p.m.

Motion: First by Anne-Marie Flatley, seconded by Anthony Cooperwood, unanimous



**Rosemount High School
Governing Board Minutes
Tuesday, May 30, 2023, 7:00 p.m.**

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the June 13, 2023, meeting.