



**Rosemount High School
Governing Board Minutes
Tuesday, June 14, 2022, 7:30 p.m.**

Voting members present:

Parent representatives: James Fuoco (Chair), Sandra Guerra, James Martin (Secretary), Carlo Peruch

Teacher representatives: Anne-Marie Flatley, Jessika Neri

Other school staff representatives: Gina Ciarciello

Ex-officio members: Luigi Santamaria (Principal), Nadine Pomilio

Absent:

Student representatives: Iman Abokr, Summer Mitchell

Parent representatives: Costa Carrara, Laura Marra

Teacher representatives: Émilie Bertrand, Pierre Labrecque

Other school staff representatives: Vince Lacroce

Meeting was held via ZOOM. The Chair called the meeting to order at 7:37 p.m.

The Chair began the meeting by introducing Mr. Lino Buttino, who joins RHS as Principal this fall. Mr. Buttino is currently Principal of James Lyng High School. He excused himself from the meeting before the first agenda item.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Additions to the Agenda:** None.
- 1.2 **Approval of the Agenda:** Motion to approve: first by Anne-Marie Flatley, seconded by Jessika Neri; **unanimous approval.**
- 1.3 **Approval of the Minutes for May 24, 2022, meeting.** Motion to approve with changes and additions: first by Sandra Guerra, seconded by Carlo Peruch.

2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts** (possible transformation to basketball courts):
Tabled for next meeting.



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- 2.2 **Outdoor picnic tables for students to use at lunchtime:** Tabled for next meeting.

3. New Business Requiring Approval:

- 3.1 **Budget Approval 2022-23:** Principal Santamaria presented an operating budget for the 2022-2023 school year, which forecasts revenues of \$173,086 and expenditures of \$173,086. (In accordance with Section 96.24 of the Education Act, the school must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the EMSB and the school's own revenues, on the other.)
- In accordance with Section 95 of the Education Act, the Governing Board is responsible for adopting the school's annual budget. Jessica Neri moved that the Governing Board approve the budget as presented, and that the budget be submitted to the EMSB for final approval.
- Seconded by Carlo Peruch; **unanimous approval.**
- 3.2 **Governing Board Annual Report:** Tabled until October 2022.

4. Items Requiring Discussion:

- 4.1 **GB Parents Members 2022-23:** Some positions are a one-year term, others are two-year term. Principal Santamaria will clarify which positions will be open before the Annual General meeting in the fall.
- 4.2 **Social Media (RHS Sub-Committee):** Tabled until Fall 2022.
- 4.3 **What happened to the Drama Program?:** Principal Santamaria explained that enrolment levels were not enough to make a class, but stressed that there will be opportunities for drama club(s) for students.
- 4.4 **Graffiti Removal Front Façade (near roof) & Landscaping:** Summer cleaning is about to begin; Principal Santamaria hopes graffiti will not be recurrent issue.



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Shrubs are in need of maintenance. Landscaping is handled by a firm contracted by the EMSB. Principal Santamaria will check with EMSB re: when maintenance is scheduled.

5. Reports:

- 5.1 **Principal's Report:** No report.
- 5.2 **EMSB Regional Parents' Committee Report:** No report.
- 5.3 **Teacher Report** (Anne-Marie Flatley and Jessika Neri):
 - Exams have been extra challenging because students have not written them in three years.
 - There are fewer exams than usual, and exams are worth less. For example, Sec. 4 Ministry exams are worth 20 % instead of 50 %. Cannot forecast what next year's exam weighting will look like.
 - On May 28, Former professional wrestler Jacques Rougeau did an anti-bullying presentation for Sec. 2, 3, 4 and most Sec. 5 students. Event received positive media coverage.
- 5.4 **Professional Report:** No report.
- 5.5 **Student Report:** No report.
- 5.6 **Music Committee:** No report.

6. Varia: None.

Meeting notes:

This meeting was rescheduled from its original date of Tuesday, June 9, 2022.

The Chair thanked this year's student representatives, Iman Abokr and Summer Mitchell, for their participation.

The Chair will distribute the minutes for the February 22, 2022, meeting by email. The members will approve the minutes, or propose changes, via email.



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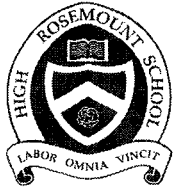
The Governing Board's first meeting of the 2022-2023 will be held in September, date to be confirmed.

Adjournment: 8:19 p.m.

Motion: First by Anne-Marie Flatley, seconded by James Martin, unanimous.

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at its first meeting of the 2022-2023 school year.



Rosemount High School Governing Board Meeting

DATE: Tuesday September 27th, 2022.

TIME: 7:00-8:30 PM

PLACE: RHS Library

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1 Public Question Period
- 1.2 Principal's Welcome and Introductions by Each Member
- 1.3 Nomination of Chair
- 1.4 Nomination of Recording Secretary
- 1.5 Community Representatives Involvement
- 1.6 Additions to the Agenda
- 1.7 Approval of the Agenda
- 1.8 Approval of the Minutes June 14th 2022

2. Business Arising from Minutes:

- 2.1 Exterior Tennis Courts (Renos)
- 2.2 Outdoor Picnic Tables

3. New Business Requiring Approval:

- 3.1 GB Remaining Meeting Dates
- 3.2 GB Year-End Statement
- 3.3 GB Internal Rules of Management (see hand-out)
- 3.4 GB Annual Report (table to Oct '22)

4. Items Requiring Discussion:

- 4.1 GB Parent Members & Terms
- 4.2 Uniforms

5. Reports:

- 5.1 Principal's Report
- 5.2 Regional Parents' Committee
- 5.3 Teacher Report-
- 5.4 Professional Report-
- 5.5 Student Report-
- 5.6 Music Committee-

6. Varia:

- 6.1



Rosemount High School Governing Board Meeting

7. Next Meeting: Tuesday October 25th, 2022



**INTERNAL RULES OF MANAGEMENT
ROSEMOUNT HIGH SCHOOL
GOVERNING BOARD
ADOPTED ON: September 27th, 2022**

INTERNAL RULES OF MANAGEMENT

A governing board is a legally established body, mandated by Section 42 of the Quebec Education Act (hereinafter "EA"). Furthermore, it is also mandated by Section 67 that rules for the internal management of the governing board shall be adopted and Sections 70 and 71 establish a standard to be followed by members of a governing board.

1. **Composition:** The governing board is composed of: (Section 42, EA)
 - 1.1. **6** parents who are not members of the school staff;
 - 1.2. **4** members of school staff;
 - 1.3. **2** Other Staff (1 non-teaching professional & 1 support staff);
 - 1.4. **2** students of the secondary 2nd cycle ;
 - 1.5. **2** members of the community (appointed by the members elected under subsections 1.1 to 1.4).
2. **Term of Office** – The term of office of the parent representatives is two years and the term of office of the representatives of the other groups is one year.
3. **Chairperson**

Election of Chair – The chair is elected by the governing board from amongst the parents' representatives who are not members of the personnel of the school board. (Section 56, EA)

Term of Office – The term of office of the chair is one year. (Section 58, EA)

Meetings – The chair presides at the meetings of the governing board. (S59, EA)

Substitute Chair – Should the chair be absent or unable to act, the governing board will designate a person from among the eligible members for office to chair that meeting. (Section 60, EA)

Role of the Chair

 - The chair prepares the agenda in collaboration with the school principal and ensures that meetings unfold in accordance with the rules of procedure that are in place.
 - The chair maintains order and decorum at the meetings.
 - The chair is the official spokesperson for the governing board.
4. **Members' Conduct and Responsibilities**
 - ☐ Prepare for and attend the governing board meetings.
 - ☐ Follow the rules of decorum established in the Internal Rules of Management.
 - ☐ Contribute to the meetings and participate in governing board activities.
 - ☐ Inform the chair of any foreseen absence from governing board meetings and activities.
5. **Quorum** – A quorum is the majority of the members in office, including at least half of the parents' representatives.
6. **Vote** – An item to be voted on must be formulated as a motion or presented as a resolution, and should be seconded. Time for discussion of the motion must occur before the vote is taken. All decisions and approvals of the governing board are made by simple majority vote of the members present and entitled to vote (abstentions do not count towards the determination of the vote). In the case of a tie, the chair

will cast a second and deciding vote. The chair is free to vote for or against the motion regardless of the way he/she voted previously. Every decision must be made in the best interest of the students. (Sections 63 & 64, EA)

7. **Meetings**

Location – Meetings are held on the school premises but may exceptionally be held outside of the school premises upon a resolution passed by the governing board.

Schedule – Regular meetings are held at least once a month from September to June from **7:00 p.m. to 9:00 p.m.** and may be extended by up to **45 minutes** by resolution.

Annual calendar – The annual calendar of meetings is adopted before the end of October each year and is made available on the school website.

Adjournment – A meeting may be adjourned to a later date and time if it appears that important business will not be concluded within the time limit of a regular meeting.

Cancellation – A monthly regular meeting may be cancelled by the chair in the event there are insufficient topics to be addressed. Notwithstanding the foregoing, there must be at least 5 regular meetings per school year. **In case of inclement weather, a decision to hold the meeting (virtually-via ZOOM) will be made by the Chair and Principal, and each Governing Board member will be notified by email or a phone call within a 24 hour period.**

Special Meetings – A special meeting may be called by the chair or by request of a majority of the members to consider a matter that cannot wait until the next regular meeting. A notice shall go out to the governing board members at least 3 days prior to the special meeting. If the governing board is unable to hold a special meeting within the time required to consider the urgent topic, all members will be contacted by email or telephone to state their opinions on the urgent matter.

Email votes – In the event opinions are solicited by email, a vote may be held by email. **All votes are to be received by the Chair within a 48-hour period.** Such a vote must be ratified by the members at the next regular meeting.

8. **Closed Session Meetings** – The meetings of the governing board are public but may move into closed session if the matter to be discussed may cause injury to a person. This is done by resolution. (Section 68, EA).

9. **Public Question Period** – Should any non-member parents attend a governing board meeting, a public question period will be added to the agenda and the question period will take place at the end of the meeting. The period will not exceed 15 minutes and is for questions to be addressed to the chair of the governing board only.

10. **Rules of Decorum** – Members of the governing board and of the public must:

- Be recognized by the chair for the right to speak;
- Address the chair when speaking;
- Show respect for the points of view of others;
- Respect the right to speak of others;
- Refrain from speaking out of turn;
- Refrain from using profanity; and
- Maintain a respectful tone at all times.

11. **Reports** – Oral reports from the principal, regional delegate, teachers, guidance, students, and spiritual animator and Music/PPO delegates will be permitted and the governing board sets aside 3 to 5 minutes for each report.

12. **Agenda**

- The agenda is sent to the members one week prior to the meeting by email and is posted on the school website.
- Items can be added to the agenda at the meeting subject to approval by the members.

13. **Minutes of the governing board**

- The minutes of the proceedings of the governing board must be sent to the members with the documents for the following meeting.
- The minutes of a meeting are approved at the beginning of the following meeting and will be modified if they are inaccurate.
- After being approved by the governing board, the minutes should be signed by the chair that adopted them and countersigned by the principal or a person designated by the principal, who keeps them in the register of the minutes.
- The minutes will be kept by the principal in an official register at the school.
- The minutes for all the meetings will be made available on the school website.

14. **Revision Procedure** – The governing board must review these rules at the beginning of its mandate and put them into effect by adopting them prior to the end of the month of November. Subsequent revisions may be proposed by any member and will be adopted if a simple majority of the members agree.

15. **Coming into effect and repeal provision** – The rules stated herein take effect as of the date of their adoption and repeal all previous Internal Rules of Management which were in effect until such time.



Rosemount High School Governing Board Meeting

DATE: Tuesday November 29th, 2022.

TIME: 7:00-8:30 PM

PLACE: RHS Library

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1 Public Question Period
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the Minutes September 27th

2. Business Arising from Minutes:

- 2.1 Exterior Tennis Courts (Renos)
- 2.2 Outdoor Picnic Tables

3. New Business Requiring Approval:

- 3.1 Blanket Resolution 2022-2023 (covering early dismissals, field trips)
- 3.2 GB Annual budget \$250
- 3.3 Budget Building Process
- 3.4 School Budget 2022-2023
- 3.5 MIND School Resolution

4. Items Requiring Discussion:

- 4.1 Beautification Project (tennis courts) deadline Dec 23rd
- 4.2 RHS School Fees
- 4.3 STM Bus Option for RDP Students

5. Reports:

- 5.1 Principal's Report
- 5.2 Regional Parents' Committee
- 5.3 Teacher Report-
- 5.4 Professional Report-
- 5.5 Student Report-
- 5.6 Music Committee-

6. Varia:

- 6.1

7. Next Meeting: Tuesday January 31st, 2023, on ZOOM.



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Governing Board Minutes
Tuesday, September 27, 2022, 7:00 p.m.**

Voting members present:

Student representatives: Allesandra Cristiano, Julian Fuoco

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch, Jason Trudeau

Teacher representatives: Mike Broomfield, Anthony Cooperwood, Anne-Marie Flatley, Marc Tétreault

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent: none

Meeting was held in-person in the RHS library. The Chair called the meeting to order at 7:10 p.m.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Public Question Period:** Two parents expressed their support of the school dress code, but are finding that some pants, which their children wore without issue last year, are being flagged as inappropriate this year. The parents are having difficulty in finding appropriate uniform pants. Uniforms to be discussed under agenda item 4.2
- 1.2 **Principal's Welcome and introductions by each member.**
- 1.3 **Nomination of Chair:** Jason Trudeau put forth a motion to reappoint James Fuoco as Governing Board Chair for the 2022-2023 school year. Motion seconded by Laura Marra; **unanimous approval.**
- 1.4 **Nomination of Recording Secretary:** Carlo Peruch put forth a motion to reappoint James Martin as Recording Secretary for the 2022-2023 school year. Motion seconded by James Fuoco; **unanimous approval.**
- 1.5 **Community Representatives Involvement:** Two (2) positions are open, to be filled by people from outside RHS.



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- 1.6 **Additions to the Agenda:** James Fuoco added item 2.3 (RHS social media accounts) and changed GB Internal Rules of Management 2022-2023 from item 3.3 to 3.1
- 1.7 **Approval of the Agenda:** Motion to approve with addition: first by Anne-Marie Flatley, seconded by Sandra Guerra; **unanimous approval.**
- 1.8 **Approval** of the Minutes for June 14, 2022, meeting. Motion to approve: first by Sandra Guerra, seconded by Gina Ciarciello; **unanimous approval.**

2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts:** There are ongoing discussions about what to do with the underused exterior tennis courts. The Student Representatives will talk to RHS Student Council about soliciting input from the student body. **Tabled for next meeting**
- 2.2 **Outdoor picnic tables for students to use at lunchtime:** Last year, the RHS administration explored options for adding picnic tables on the school grounds. The major concern is the high cost of tables that would withstand vandalism. The Governing Board discussed seeking a community partner, such as Rosemount Technology Centre, to explore solutions.
- 2.3 **RHS social media accounts:** RHS Instagram lost access to its Instagram account, due to hacker activity, and had to create a new account. The Governing Board discussed options for how to sustainably create content for this account. Principal Buttino suggested the creation of a sub-committee for this project. He also mentioned that the EMSB is redesigning all the school websites, and this initiative will also require a sub-committee at the RHS level.

3. New Business Requiring Approval:

- 3.1 GB Internal Rules of Management 2022-2023. Point number 11 was revised to specify that meeting agendas be distributed to Governing



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Board members 3 to 5 days before a meeting. **Motion to approve with revision: first by Marc Tétreault, seconded by Laura Marra; unanimous.**

- 3.2 **Governing Board Remaining Meeting Dates.** The Governing Board is required to meet at least five (5) times during the academic year. During 2022-2023, some meetings will be held in-person at the school, others will be held over Zoom. The remaining 2022-2023 dates are:

- | | |
|---------------------------|------------------------|
| • October 25 (in person) | • March 28 (Zoom) |
| • November 29 (in person) | • April 25 (in person) |
| • January 31 (Zoom) | • May 30 (in person) |
| • February 28 (Zoom) | • June 13 (in person) |

The Chair may cancel a meeting if there are not sufficient agenda items, so long as the Governing Board fulfills its five-meeting requirement.

Motion to approve by Laura Marra, seconded by Marc Tétreault; unanimous approval.

- 3.3 **GB Year-End Statement: Tabled for next meeting.**

- 3.4 **GB Annual Report: Tabled for next meeting.**

- 3.5 **Clarification to RHS Dress Code:** When the Governing Board drafted the 2022-2023 dress code, the members had an implicit understanding that “black, plain, clean, straight-legged pants” included jeans, although this has proven unclear to students, teachers, and parents. A motion was put forward to add a clarification to the dress code stating that black jeans are acceptable as part of the RHS uniform. **Motion to approve by James Martin, seconded by Marc Tétreault; unanimous approval.**

4. Items Requiring Discussion:

- 4.1 **GB Parent Members and Terms:**

Six (6) Parent Representatives are serving on Governing Board for the 2022-2023 academic year.



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Two (2) Parent Representatives are serving the first year of their two-year appointments:

- Laura Marra
- Jason Trudeau

Four (4) Parent Representatives are serving the second year of their two-year appointments:

- | | |
|-----------------|----------------|
| • James Fuoco | • James Martin |
| • Sandra Guerra | • Carlo Peruch |

- 4.2 **Uniforms:** The Governing Board recognizes, and appreciates, the overwhelming desire among the student body, and parents, to be compliant with the RHS dress code. However, pants are causing confusion and stress among some members of the RHS community. Although the RHS dress code provides some guidance as to what kinds of black pants are acceptable for students to wear, some students and parents feel a lack of consensus as to what is, or isn't, acceptable. For example, a teacher may say a certain pair of pants is acceptable, but an administrator may say it is not. The Governing Board added approval item 3.5 to this meeting's agenda in the hope of providing clarity to the situation and reducing frustrations.

5. Reports:

5.1 **Principal's Report** (Lino Buttino):

The EMSB is currently only approving school trips within Quebec and Ontario, but teachers have been given the go-ahead to start planning trips outside those jurisdictions, pending future approval.

It is difficult to hire qualified tutors due to a shortage on the job market. Principal Buttino has asked the EMSB for tutor referrals. He is also exploring the possibility of peer tutoring.



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- 5.2 **EMSB Regional Parents' Committee Report:** Laura Marra will continue to represent RHS on the EMSB PC. Jason Trudeau will be the alternate. The first meeting of the 2022-2023 academic year will be held on November 3.
- 5.3 **Teacher Report** (Anne-Marie Flatley):
- Curriculum Night was held on September 15.
 - Open House will be September 29.
 - RHS will recognize National Day for Truth and Reconciliation on Sept. 30, and encourage students to wear orange shirts.
 - The Sec. 2 trip to Quebec City on October 13 has been postponed.
 - On Oct. 19, the Grand Chief Kahsennenhawe Sky-Deer from the Mohawk Council of Kahnawake will address students from RHS, Nesbitt Elementary, and Perspectives 1 and 2 High School. This marks her first visit to the EMSB. Grand Chief Sky-Deer is the first female, and the first LGBTQ2S person, to be elected Grand Chief in Kahnawà:ke history.
- 5.4 **Professional Report** (Lucy Beneventi):
- Sec. 4 and 5 students are receiving information about CÉGEPs.
 - Exploring possibility of peer tutoring with new student monitor.
 - Letting students know the process for booking time with Ms. Beneventi.
 - In January, Sec. 5 students will do CÉGEP application simulations.
- 5.5 **Student Report** (Allesandra Cristiano and Julian Fuoco):
- The call is out for students to help with a Halloween haunted house.
 - Students are interested in planning a Culture Day again this year.



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- Students would like teacher supervision in the game room for three out of the nine day schedule. Sec. 5 students would also like to move some of the games to the Sec. 5 lounge.

5.6 Music Committee (Anthony Cooperwood):

- Music students will perform at the Open House on September 29.
- Students are preparing for the Christmas concert on Dec. 1. Mr. Cooperwood noted that the concert date has changed from the date originally printed in the agenda. Parents and other guests will be welcome at the concert.

6. Varia: None

Meeting notes: None.

Adjournment: 8:58 p.m.

Motion: First by Marc Tétreault, seconded by Anne-Marie Flatley, unanimous

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the October 25, 2022, meeting.



Rosemount High School Governing Board Meeting

DATE: Tuesday February 28th, 2023.

TIME: 7:00-8:30 PM

PLACE: ZOOM Call

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1 Public Question Period (5-10 min)
- 1.2 Additions to the Agenda
- 1.3 Approval of the Agenda
- 1.4 Approval of the Minutes November 29th, 2022.

2. Business Arising from Minutes:

- 2.1 Exterior Tennis Courts (Renos)
- 2.2 Outdoor Picnic Tables
- 2.3 STM Bus Option for RDP Students
- 2.4 Beautification Project (tennis court transformation)
- 2.5

3. New Business Requiring Approval:

4. Items Requiring Discussion:

- 4.1 School Fees (Adjustment)
- 4.2 No Parking Zone (Music Department)
- 4.3 Cancelled School Trips/ Events/ Prom?

5. Reports:

- 5.1 Principal's Report
- 5.2 Regional Parents' Committee
- 5.3 Teacher Report-
- 5.4 Professional Report-
- 5.5 Student Report-
- 5.6 Music Committee-

6. Varia:

- 6.1

7. Next Meeting: Tuesday March 28th, at RHS



**Rosemount High School
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Voting members present:

Student representatives: Allesandra Cristiano

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch, Jason Trudeau

Teacher representatives: Mike Broomfield, Anthony Cooperwood, Anne-Marie Flatley, Pierre Labrecque

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent: Julian Fuoco

Guest (non-voting): Agostino Cannavino, Vice Chair of the EMSB Council of Commissioners

Meeting was held over Zoom. The Chair called the meeting to order at 7:05 p.m.

1. Welcome & Reading of Agenda-Minutes

- 1.1 **Public Question Period:** A parent asked how Rosemount High School could assist in determining community interest in establishing a shuttle bus between the borough of Rivière-des-Prairies–Pointe-aux-Trembles and RHS. The parent knows of at least 26 families in RDP who will have children enrolled at RHS for Fall 2023, in addition to the students from RDP who already attend RHS.
- 1.2 Principal Buttino expressed his appreciation of this strong community interest in RHS. He clarified that, although RHS cannot conduct surveys to gauge community needs, parents are welcome to self-organize such efforts and communicate the results to RHS and the EMSB. The topic was already on the agenda (item 4.3), and will remain on the agenda should updates be available in the coming months.



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1.3 Additions to the Agenda:

- James Fuoco combined items 3.3 (Budget Building Process) and 3.4 (School Budget) into a single item 3.3 (School Budget for approval and review). Item 3.5 (MIND School Resolution) therefore became item 3.4.
- Jason Trudeau requested that discussion of a student trip to New York City be added as item 3.5.
- Jason Trudeau requested that discussion of Christmas baskets be added as item 4.4.

1.4 Approval of the Agenda: Motion to approve with additions: first by Jason Trudeau, seconded by Sandra Guerra; unanimous approval.

1.5 Approval of the Minutes for September 27, 2022, meeting. Motion to approve: first by Anthony Cooperwood, seconded by Jason Trudeau; unanimous approval.

2. Business Arising from Minutes:

- 2.1 Exterior tennis courts:** There is a December 23, 2022, deadline for submitting beautification project proposals to the city. The Governing Board agreed that RHS should submit a proposal, even if incomplete. There will be further opportunity to refine that proposal for submission to the EMSB Regional Office toward the end of the academic year.
- 2.2 Outdoor picnic tables for students to use at lunchtime:** Tabled for next meeting.

3. New Business Requiring Approval:

- 3.1 Blanket Resolution 2022-2023.** Governing Board voted to approve a blanket motion that, for the duration of the 2022-2023 academic year, RHS can, at its discretion, conduct the following without further approval from Governing Board:
- fundraising initiatives up to \$1,000,
 - local field trips, and



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- early dismissals for exceptional circumstances (e.g., grad)

Motion to approve: first by James Martin, seconded by Laura Marra; unanimous.

- 3.2 **Governing Board annual budget:** The Chair suggested keeping the money in the account until end of the academic year. **Motion to approve by Jason Trudeau, seconded by Carlo Peruch; unanimous approval.**
- 3.3 **School Budget 2022-2023 review and approval:** The Governing Board approved the following motion:

“Whereas in accordance with Section 95 of the Education Act, the Governing Board is responsible for adopting the school’s annual budget as proposed by the Principal;

“Whereas, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditure, on the one hand, and the financial resources allocated to the school by the school board and the school’s own revenues, on the other;

“The Chair moved that the governing board of Rosemount High School, adopt the school operating budget for the 2022-2023 school year, as presented by the school Principal, Lino Buttino, which forecasts revenues of \$403,388 and expenditures of \$403,388;

“And that the budget be submitted to the English Montreal School Board for final approval.”

First by Sandra Guerra, seconded by James Martin; unanimous approval.

- 3.4 **MIND School Resolution:** At its regular Board meeting of November 8, 2022, the English Montreal School Board passed Resolution # 22-11-08-19.1, which states:

“Whereas MIND High School is an alternative school for independent and socially engaged students;



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“Whereas MIND High School currently serves students in Secondary 3, 4 and 5;

“Whereas MIND High School proposes the addition of Secondary 1 and 2 classes to offer their programs to junior high school students;

“Whereas presently no other public school in the English sector offers an alternative academic setting below Secondary 3;

“Whereas the EMSB Long Range Planning Committee recommends that MIND High School add Secondary 1 and 2 to their academic program;

“It was moved by Mr. Agostino Cannavino and unanimously resolved that the Board proceed to a consultation process, as recommended by the Long Range Planning Committee with respect to the expansion of MIND High School to add Secondary 1 and 2 for the start of the 2023-2024 school year;

“It was further resolved that the MIND High School Governing Board, EMSB Parents’ Committee, Rosemount High School Governing Board and Westmount High School Governing Board be invited to submit their views by no later than December 9, 2022.”

The RHS Governing Board discussed the proposal, and did not foresee any detrimental effect on enrolment numbers at RHS, nor any other negative impact on the RHS community.

The Chair put forth a **resolution to approve the proposed expansion of MIND High School to add Secondary 1 and 2** for the start of the 2023-2024 school year, with no further input required from the RHS Governing Board. **Motion to approve by James Martin, seconded by Jason Trudeau; unanimous approval.**

- 3.5 **Student trip to New York City.** Mr. Vince Lacroce and three other teachers are seeking Governing Board approval to take approximately 50 Sec. 5 students to New York City from April 3-6, 2023. The itinerary includes a baseball game, a Broadway musical, a visit to the



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Guggenheim museum, and sightseeing. The cost will be approximately \$700 per student. **Motion to approve Jason Trudeau, seconded by Carlo Peruch; unanimous approval.**

4. Items Requiring Discussion:

- 4.1 **Beautification Project:** Discussed under item 2.1.
- 4.2 **RHS School Fees:** Principal Buttino gave examples of areas in which RHS is not covering expenses, such as the cost of school agendas or activities. He foresees a potential issue of expenses exceeding income, and therefore asked to table the topic for future discussion.
- 4.3 **STM Bus Option for RDP Students:** Discussed under 1.1.
- 4.4 **Christmas baskets:** The music program is collecting non-persishable food items, to be split 50/50 with the St. Brendan's Parish walk-in food bank. Principal Buttino expressed his commitment to establishing a year-round food bank for RHS families.

5. Reports:

- 5.1 **Principal's Report** (Lino Buttino):
 - Students were excited about the reintroduction of the honor roll.
 - Sec. 1 registration is strong for 2023-2024.
 - The EMSB funded a new gym divider and basketball nets, which were damaged by renters.
 - The "Class Act" jazz band played for the EMSB directorate and staff.
 - The Student Services Department is growing. It now includes a guidance counsellor, school social worker, librarian, art therapist, social worker, speech language pathologist, international student facilitator, prevention officer, student-parent animator, extra-curricular/homework program coordinator and a school nurse.
- 5.2 **EMSB Regional Parents' Committee Report** (Jason Trudeau):
 - Most recent meeting was held on Nov. 14.



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- Jason Trudeau was elected vice-chair.
- Several committees have been struck. Jason Trudeau and Laura Marra are sitting on the sexual misconduct prevention committee.

5.3 Teacher Report (Mike Broomfield):

- This is the first “normal” year since the pandemic began, with students moving from class to class. Provides more variety to their day.
- Uniforms compliance no longer the issue it was at the beginning of the year.
- Attendance is good.
- Great turn-out for in-person parent-teacher interviews.
- Mid-terms approaching.

5.4 Professional Report (Lucy Beneventi): no update.

5.5 Student Report (Allesandra Cristiano): Student Council is organizing several holiday activities in December:

- Door decorating contest
- Candy cane-o-gram
- Theme days: hat and antlers, Santa Day, ugly sweater day, pajama day

5.6 Music Committee (Laura Marra and Anthony Cooperwood):

- At the holiday concert on Dec. 1, refreshment sales will be used as a fundraiser.
- In October, Sec. 3, 4, 5 music students attended an improvisation event with the Montreal Symphony Orchestra at Place des Arts. Sec. 1 and 2 students will participate in a similar event in January 2023.
- “Class Act” is a new “jazz band within the jazz band,” which was formed in response to a parent who was looking for a student group to perform at a private event. Class Act will perform as part of the Dec. 1 concert.
- The elementary school tour will take place in late December. It will include at least six schools.



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6. Varia: None

Meeting notes:

- The Chair canceled the October 25, 2022, meeting due to a lack of agenda items.
- Effective this meeting, Mr. Pierre Labrecque is replacing Mr. Marc Tétreault as teacher representative.

Adjournment: 9:19 p.m.

Motion: First by Marc Tétreault, seconded by Anne-Marie Flatley, unanimous

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the January 31, 2023, meeting.



Rosemount High School Governing Board Meeting

DATE: Tuesday May 30th, 2023.

TIME: 6:30 -8:30 PM

PLACE: RHS Library

AGENDA

1. Welcome & Reading of Agenda-Minutes

- 1.1. Public Question Period (5-10 min)
- 1.2. Additions to the Agenda
- 1.3. Approval of the Agenda
- 1.4. Approval of the Minutes February 28th, 2023.

2. Business Arising from Minutes:

- 2.1. Exterior Tennis Courts (Renos)
- 2.2. School Fees 2023-2024
- 2.3. STM Bus Option for RDP Student

3. New Business Requiring Approval:

- 3.1. Annual Report 2022-2023 (tabled to Sept '23)
- 3.2. Code of Conduct

4. Items Requiring Discussion:

- 4.1. Arts Etudes (Music Concentration) Update
- 4.2. Dress Code Update

5. Reports:

- 5.1. Principal's Report
- 5.2. Regional Parents' Committee
- 5.3. Teacher Report-
- 5.4. Professional Report-
- 5.5. Student Report-
- 5.6. Music Committee-

6. Varia:

- 6.1. Chair Message to GB

7. Next Meeting: Tuesday March 28th, at RHS



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Voting members present:

Student representatives: Julian Fuoco

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch, Jason Trudeau

Teacher representatives: Mike Broomfield, Anne-Marie Flatley

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent:

Student representative: Allesandra Cristiano

Teacher representatives: Anthony Cooperwood, Pierre Labreque

Guest (non-voting): Melissa Magi, student teacher

The meeting was held over Zoom. The Chair called the meeting to order at 7:02 p.m.

1. Welcome & Reading of Agenda-Minutes

1.1 **Public Question Period:** No questions submitted.

1.2 **Additions to the Agenda:**

- James Fuoco added item 2.4 (School Budget for 2023-2024)
- Item 4.4 (Music trip to Disney World) was changed to item 3.2.
- Jason Trudeau requested adding a discussion of enriched programs as a new item 4.4

1.3 **Approval of the Agenda:** Motion to approve with additions: first by Carlo Peruch, seconded by Anne-Marie Flatley; unanimous approval.

1.4 **Approval of the Minutes for the November 29, 2022, meeting.** Motion to approve: first by Carlo Peruch, seconded by Sandra Guerra; unanimous approval.



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2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts:** See Principal Buttino's report (item 5.1)
- 2.2 **Outdoor picnic tables for students to use at lunchtime:** No update.
- 2.3 **STM Bus Option for RDP Students:** To move this forward, parents will need to form a committee. No update.
- 2.4 **School Budget 2022-2023:** Revenue is budgeted for \$403,380. Expenditures are budgeted for \$403,380.

3. New Business Requiring Approval:

- 3.1 **Safe School Action Plan 2023-2024.** This plan outlines the measures for preventing and responding to acts of bullying and violence in our school in accordance with the EMSB Safe Physical and Cyber Environment Policy and the Quebec Education Act (QEA). The plan is renewed every year. The 2023-2024 plan is the same as last year's, with the addition of listing the newly hired personnel. **Motion to approve: first by James Martin, seconded by Jason Trudeau; unanimous.**
- 3.2 **Disney Music Trip:** The music department has asked to begin the preliminary planning of a possible student trip to Disney World in June 2024. **Motion to approve preliminary planning: first by Carlo Peruch, seconded by Sandra Guerra; unanimous.**

4. Items Requiring Discussion:

- 4.1 **School Fees (Adjustment):** Annual registration fees do not cover costs, and there are sometimes issues with parents not paying fees. Principal Buttino wants to explore whether the current fees align with those of peer schools and possible directives for improving payment compliance. He stressed, however, that the school must continue to make accommodations for families experiencing financial difficulties.



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- 4.2 **No Parking Zone (Music Department):** Mr. Cooperwood is working with Montreal police and parking officials to declare the loading area outside the music department a no-parking zone.
- 4.3 **School Trips:** Some school trips have been canceled recently, including a planned Secondary 5 trip to New York City. The Chair asked for some insights as to the reasons.
- Mr. Broomfield suggested that the pandemic dulled student enthusiasm for extracurricular activities.
- Principal Buttino clarified that, due to too many students withdrawing from the New York trip, the cost per student became unaffordable, and the trip was therefore canceled. However, parents only lost the initial \$50 deposit. Although a planned Toronto trip was also canceled, the April 27 trip to Quebec City is still happening. Principal Buttino expressed frustration at student apathy but was hopeful for the spring dance that a group of students is planning.
- 4.4 **Prom:** Principal Buttino clarified that contrary to rumours, prom will be happening. Many details are to be finessed, but significant tasks, like booking the DJ, are completed.
- 4.5 **Enriched programs:** Jason Trudeau asked whether there are plans to offer other enriched programs beyond math, science, and French.
- Principal Buttino explained that he would like to offer more, but it depends on having sufficient enrolment numbers. He also mentioned that RHS had applied to become the only English school in Quebec with a designation for the arts.

5. Reports:

5.1 **Principal's Report** (Lino Buttino):

- The Black History Month celebration in the auditorium on Feb. 22 was fantastic. Guests included L'Academie de Dance de Montreal,



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motivational speaker Aiesha Robinson, champion tap dancer Justin Jackson, Olympic basketball player Dwight Walton, and a gospel choir.

- The RHS food bank is officially open and feeding four families per week. The school has not been fundraising yet but is using activities such as dress-down days to solicit non-perishable food item donations.
- RHS is working on a joint project with the Rosemount Technology Centre to create a café in the library. The opening date is still to be decided.
- Instead of repurposing the tennis courts, they could be restored for under \$10,000. There seems to be a greater interest in tennis within the RHS community than previously thought. Principal Buttino will get a more accurate restoration quote after the snow melts.
- The school has made a capital projects submission to build a rock-climbing wall in the old squash courts.
- Auditorium updates:
 - There is a new electric projection screen. EMSB paid for a portion of the cost.
 - Rosemount Technology Centre is looking into buying a new projector. (RTC also uses that facility.)
 - Stage and lighting upgrades are scheduled for completion in July.
- RHS is planning a vernissage to celebrate the school's history since it opened in 1951. There is a wealth of historical materials to be displayed.

5.2 EMSB Regional Parents' Committee Report (Jason Trudeau):

- Upcoming: annual parents conference, a statement about Bill 96, and establishing a fund to help families who have lost a child or parent.

5.3 Teacher Report (Mike Broomfield, Anne-Marie Flatley):

- Students are excited about the upcoming cabane à sucre outing. Enthusiasm is high for low-cost activities.



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- In March, there will be a Science field trip to the botanical gardens and planetarium.

5.4 Professional Report (Lucy Beneventi):

- CEGEP applications are due March 1. Ms. Beneventi visited Sec. 5 classrooms in January to walk the students through filling out sample applications.
- The “Our School” survey for all students will measure student engagement, classroom climate, and other aspects that affect learning. The survey will be used to orient strategies and plan interventions, activities, workshops, etc.

5.5 Student Report (Julian Fuoco): Grad rings fittings were on February 6 and 7.

5.6 Music Committee (Laura Marra): No report.

6. Varia: None

Meeting notes: None

Adjournment: 8:40 p.m.

Motion: First by Anne-Marie Flatley, seconded by Carlo Peruch, unanimous

Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the March 28, 2023, meeting.



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Voting members present:

Parent representatives: James Fuoco (Chair), Sandra Guerra, Laura Marra, James Martin (Secretary), Carlo Peruch

Teacher representatives: Mike Broomfield, Anthony Cooperwood, Anne-Marie Flatley, Pierre Labrecque

Other school staff representatives: Gina Ciarciello, Lucy Beneventi

Ex-officio members: Lino Buttino (Principal), Nadine Pomilio (Vice-Principal)

Absent:

Student representatives: Allesandra Cristiano, Julian Fuoco

Parent representative: Jason Trudeau

Guest (non-voting): Agostino Cannavino, Vice Chair of the EMSB Council of Commissioners

The meeting was held in person at Rosemount High School. The Chair called the meeting to order at 6:59 p.m.

1. Welcome & Reading of Agenda-Minutes

1.1 **Public Question Period:** No questions submitted.

1.2 **Additions to the Agenda:**

- Item 4.1 (Arts Etudes implementation) was changed to item 3.3. Item 4.2 (Dress Code update) therefore became item 4.1.
- Item 2.2 (School Fees adjustment) was changed to item 3.4. Item 2.3 (STM bus option for RDP students) therefore became item 2.2
- Item 2.3 (Potential Music trip to Disney World in June 2024) was added and tabled for discussion in September 2023.



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- 1.3 **Approval of the Agenda:** Motion to approve with additions: first by Anne-Marie Flatley, seconded by Sandra Guerra; unanimous approval.
- 1.4 **Approval of the Minutes for the February 28, 2023, meeting.** Motion to approve: first by James Martin, seconded by Carlo Peruch; unanimous approval.

2. Business Arising from Minutes:

- 2.1 **Exterior tennis courts:** Plans are proceeding to restore the courts to a usable state by replacing the gate, cleaning the area, filling cracks in the playing surface, repainting lines, and buying new nets.
- 2.2 **STM Bus Option for RDP Students:** Interested parents formed a committee to submit a request to the STM. STM will determine the next steps.
- 2.3 **Potential Music trip to Disney World in June 2024:** Tabled for discussion in September 2023.

3. New Business Requiring Approval:

- 3.1 **Annual Report 2022-2023:** Tabled to September 2023.
- 3.2 **Code of Conduct:** Effective for the 2023-2024 school year, the student Code of Conduct has been amended to specify the following:
 - Students who are not in class by 8:20 a.m. will be marked late
 - Parents/guardians must give notice of an early dismissal (e.g., a student has a medical appointment) before 9:00 a.m. on the day of the dismissal. Parents can give notice by calling the school or through Mozaik. Notice received after 9:00 a.m. will not be accepted except in an emergency.

Motion to approve: first by James Martin, seconded by Anne-Marie Flatley; unanimous.
- 3.3 **Arts Etudes implementation:** At the previous meeting of the Governing Board, Principal Buttino reported that RHS had applied to become the



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only English school in Quebec with an Arts Etudes designation. In late May 2023, the Ministère de l'Éducation approved this application for implementation across Secondary 1-5 starting in Fall 2023. As a result, the Governing Board passed the following two resolutions:

- 3.3.1** The Governing Board of Rosemount High School passed a resolution to move forward with an Arts Etude concentration for a four-year period beginning with the 2023-2024 school year. **Motion to approve: first by Sandra Guerra, seconded by Gina Ciarciello; unanimous.**
- 3.3.2** Subsequent to the EMSB's endorsement of the Arts Etude designation, the GB approved a resolution to advocate that the EMSB urgently allocate all resources necessary for RHS to be compliant with the Arts Etude proposal as approved by the Ministère de l'Éducation, in order to implement the program for August 30, 2023. There are financial implications to be considered. The GB requests that the EMSB provide the framework of its implementation plan and a progress report by the GB's next meeting, to be held on June 13, 2023, at 7 p.m. via Zoom. **Motion to approve preliminary planning: first by Sandra Guerra, seconded by Carlo Peruch; unanimous.**
- 3.3.3 School Fees adjustment:** As Principal Buttino reported at the February meeting, annual registration fees do not cover costs, and there are sometimes issues with parents not paying fees. As a result, RHS will increase its annual fees, on average (depending on the program), by approximately \$30 per year per student for the 2023-2024 academic year. Even with the adjustment, RHS fees are still below peer institutions. RHS will continue to make accommodations for families experiencing financial difficulties. **Motion to approve preliminary planning: first by Sandra Guerra, seconded by Anne-Marie Flatley; unanimous.**



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4. Items Requiring Discussion:

- 4.1 **Dress Code update:** The student Dress Code will be updated for the 2023-2024 school year. Vice-Principal Pomilio will provide details later for the Governing Board's approval.

5. Reports:

5.1 **Principal's Report** (Lino Buttino):

- The EMSB removed the graffiti from the school's exterior
- The school's air conditioning has been repaired.
- The school's elevator has been repaired and passed inspection.
- The Rose Brew café in the library, a collaboration between RHS and RTC, continues to progress. The opening is projected for September 2023.
- There is high interest in Prom. Seventy students have registered. Eighty-two parents have registered for the cocktail reception.
- The spring dance was an overwhelming success. The Principal congratulated the students who took the initiative to organize the event and looks forward to RHS hosting another dance in the Fall.
- In September 2023, there will be teambuilding activities for the incoming Sec. 1 students to help them forge new friendships and connections with teachers and administrators.

5.2 **EMSB Regional Parents' Committee Report** (Laura Marra):

- On Sunday, May 28, RHS hosted the 2023 EMSB Parents Conference
- The EMSB will hold five days of lunch and learn video capsules from May 29 to June 2.

5.3 **Teacher Report** (Mike Broomfield, Anne-Marie Flatley):

- Shakespeare Canada performed a modern take on "Romeo and Juliet" for Sec. 3 and 4 students.
- The Sec. 2 Quebec City trip in April was a success.



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- The Sec. 5 Entrepreneurship Market May 30 and 31. Proceeds go to the Children's Foundation.

5.4 Professional Report (Lucy Beneventi):

- Students are awaiting the results of CEGEP applications
- Summer school registration starts on June 28. Details will be posted on Google Classroom soon. Summer School will be virtual for Sec. 1, 2, and 3 and hybrid for Sec. 4 and 5.

5.5 Student Report: No report.

5.6 Music Committee (Anthony Cooperwood):

- Students bagged groceries at Adonis to raise funds for next year's potential Disney World trip.
- To cap off a successful performing year, the Class Act student band will play its final gig of 2022-2023 on June 1 at an event celebrating the 50th anniversary of the Comité de Gestion de la Tax Scolaire de l'Île de Montreal.

6. Varia:

- 6.1 Chair message to the Governing Board:** This meeting marked James Fuoco's final in-person meeting as Chair. He expressed his honour and pleasure in serving the school, and its students, since joining the Governing Board in 2014. Mr. Fuoco also expressed his ongoing support for RHS teachers and administrators and his pride in the positive direction that the school is going.

Meeting notes: None

Adjournment: 9:10 p.m.

Motion: First by Anne-Marie Flatley, seconded by Anthony Cooperwood, unanimous



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Minutes respectfully submitted by James Martin.

Minutes to be submitted for approval by the Governing Board at the June 13, 2023, meeting.